

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on August 11, 2015*

Authority Members present: Mr. Jeffrey Connor
Mr. Peter Couming
Mr. Larry Dougherty, Sr.
Mr. Michael Quinn
Mr. Daniel Ridgely
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Mr. George Luff, CPA, Authority Accountant
Mr. Tyler Luff, Luff and Associates

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on August 11, 2015. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Couming.

The order of the Meeting agenda was rearranged to provide Mr. Luff the opportunity to present the Authority's fiscal year 2015-2016 draft budget.

Presentation of the Authority's 2015-2016 Fiscal Year Budget:

Assisted by Mr. Tyler Luff, Mr. George Luff presented the 2015-2016 Fiscal Year Budget. Using overhead projection, Mr. Luff discussed the Draft Budget and explained the rationale for the development of the same. Regarding the Draft Budget, it was noted that the Authority's Fiscal Year 2015-2016 budget would be made available to the Towns of Camden and Wyoming once it had been adopted by the Board. Mr. Luff indicated that there would be no usage rate increases in 2016. He noted that the Authority's usage rates had not increased since 2008. A Budget Workshop Session was scheduled for Tuesday, August 25, 2015, at 7:00 p.m. at the Authority's conference room for the purpose of discussion surrounding the Authority's Fiscal Year 2015-2016 Budget.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Ridgely. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operations and Maintenance Report for the period and discussed the same. Mr. Scott indicated that approximately 14 million gallons of water were pumped out of the Authority's wells and 13 million gallons of sanitary sewerage was discharged into the Authority's sewer system during the past period.

Mr. Scott indicated that the pumps at the Walmart pump station would be removed on Monday and transported to Deckman Electric in Bridgeport for repairs. The pumps were anticipated to be repaired on Tuesday and returned on Wednesday.

Mr. Scott reported that a fire hydrant on South Main Street had been struck by a car. The Hydrant had been repaired and would be returned to service in the near future, Mr. Scott added. Mr. Scott noted that the incident had been reported to the Authority's insurance company since the driver of the car was uninsured.

Mr. Scott indicated that a leaking valve at Caesar Rodney Avenue and South Drive had been replaced by the Authority crews during the past period.

Mr. Scott reported that a water main break at the end of West Street had been repaired by the Authority crews and would be returned to service by the beginning of the school year.

Mr. Scott reported that two new water services had been installed for the four new houses at S. Caesar Rodney Avenue during the past period.

Mr. Scott indicated that the Authority crews had assisted the Town of Wyoming with excavating two holes at the bottom of a swimming pool at Caesar Rodney Avenue during the past period.

Regarding operations, Mr. Scott reported a system balance of approximately \$149,000 as of July 14, 2015, with approximately \$184,000 collected since. The current balance due was approximately \$69,000, Mr. Scott added.

Mr. Scott indicated that accounts receivables (AR) aging more than 180 days had totaled approximately \$75,000, mostly because of bank repossessions.

Mr. Winchell noted that the Town of Wyoming had thanked the Authority's efforts at the pool on Caesar Rodney Avenue.

Engineering Report:

Gharebaghi announced that he had been reelected to the Council of the Delaware Association of Professional Engineers (DAPE); Kent County Seat, for a second 4-year term.

On the Capacity Development Project, Gharebaghi reported that the DNREC permit for the production well had been received by the Authority and, according to American Water Well Systems, Inc. (AWWS), the work would begin on the well in the near future.

Engineering Report (cont.):

It was reported that the paint and coating plans and specifications for the 1 MG tank had been received from Caldwell Tanks and reviewed by Corrosion Control Corporation who would be performing the painting and sterilization of the tank.

Gharebaghi reported that the Authority had received correspondence from Caldwell Tanks indicating that because of geotechnical requirements of deep foundation system for the tank, the mobilization for the foundation contractor was anticipated at the site near the end of August.

It was reported that, according to Bohler Engineering, Camden Square project engineers, the revised project plans for water services construction for the commercial land development at the north east corner of routes 10 and 13 would be submitted to the Authority in the near future. The sanitary sewer disposal for the shopping center would be served by Kent County, Gharebaghi added.

Legal Report:

Ms. Sherlock was not in attendance. However, Mr. Couming indicated that on the issue of the Town of Camden permit for the one million-gallon tank construction, Ms. Sherlock had been in contact with the Attorney General's office for clarification of the permit issue for the Authority's project.

Mr. Ridgely explained his presentation regarding the matter at the Town of Camden Council meeting and noted that the reduction of the permit fee from approximately \$95,000 to \$27,000 represented progress on the matter.

Mr. Dougherty indicated that initially he was not in favor of waiving the Town of Camden's permit fees for the construction of the one million-gallon. However, there was no evidence that the Town had charged any fees for the Authority's existing tanks. Mr. Dougherty also noted that because of the Town's adoption of International Building Code (2006 IBC) in which it was stated that projects such as the Authority's should not be subject to a permit, he would have agreed that the Town ought not charge the Authority a permit fee. However, Mr. Dougherty continued, he had abstained from voting on the matter at the Town of Camden Council meeting.

It was noted that, according to Mayor King, the project would be allowed to proceed without delay while the permit issue was being examined. In this regard, Mr. Dougherty indicated that he would attempt to obtain correspondence from the Town regarding the Town of Camden allowing the project to move forward without any delays.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

Mr. Cable complemented the Authority for the manner business was conducted by the Authority. Mr. Cable indicated that although he was not satisfied with the Town's decision to charge the Authority for any permit fees for the Authority's one million-gallon tank project, he felt that the reduction in the fee was a compromise on the Town's part.

Adjournment:

Motion: Mr. Winchell made a motion to adjourn the Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Regular Meeting adjourned at 8:05 p.m. The next Regular Meeting will be held on September 8, 2015, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent