

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on October 8, 2019*

Authority Members present: Mr. Daniel Ridgely, Chairperson
Mr. Mark Girty
Mr. Thomas Ness
Mr. Michael Quinn
Mr. James Winchell
Mr. Daniel Woodall

**Also in attendance representing
the CWS&WA:**

Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance:

Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on October 8, 2019. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Ridgely.

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Girty. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operation and Maintenance Report for the past period and discussed the same. Mr. Scott indicated that building activity at Tidbury Crossing, Wynsome Knoll, Schoolview Crossing and at the Greens at Wyoming had continued with a noticeable increase in home building in the Authority's service area.

Regarding the water meter change-out project, Mr. Scott indicated that 15 water meters had been scheduled to be replaced in the current phase of the project. In all, 1,294 water meters out of 1,300 had been removed and replaced, he added.

Mr. Scott reported that the work on the Office Expansion Project was in progress. A new drive through window for customers' convenience when paying the Authority's water and sewer bills was an integral part of the project, he noted. Mr. Scott anticipated that the project would be completed in early December 2019. Mr. Scott also directed the Board's attention to the blue paint on the Authority's parking lot which designated the outline location of the new Conference Room.

Engineering Report:

Gharebaghi provided an updated report on the water main crossing of the Norfolk Southern Railway Company's railroad tracks/right-of-way between the Greens at

Engineering Report (cont.):

Wyoming and the Camden Business Center. Gharebaghi indicated that Norfolk Southern Railway Company had approved the Authority's plans, profiles and specifications for the project. Gharebaghi noted that Mr. Scott and he had met with the representatives of Teal Construction Company regarding the scheduling of the work. According to Teal Construction Company's representatives, the work was anticipated to begin in early November and be completed in late November, Gharebaghi added.

Gharebaghi indicated that he had met Kent County engineers regarding the King Residential Development. Kent County Department of Public Works had agreed, in principal, that in addition to the water distribution system for the development, the sanitary sewer collection and conveyance would be provided by the Authority.

Gharebaghi indicated that he had met Kent County engineers about the development of a fair billing practice for the County's sewer billing for wastewater discharges at the metering station behind the Authority's old wastewater treatment plant.

Legal Report:

There was no legal report.

Comprehensive Planning Committee (CPC):

Mr. Ridgely indicated that the Comprehensive Planning Committee would continue to identify priority projects and evaluate their financial impact on the Authority's budget.

Mr. Girty advised that the proposed King Residential Development would be on hold for an indefinite period of time before the Town of Camden's Planning Commission approval of the proposed land development.

Authority Action with Respect to Resolution No. 2000-03:

Motion: Mr. Winchell made a motion to suspend the automatic annual user rate adjustment of 5% - as provided in Resolution 2000-03 - seconded by Mr. Girty. Motion carried unanimously.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

There were no visitors' comments.

Mr. Quinn inquired about the Authority's Holiday celebrations. Mr. Scott indicated that a luncheon had been scheduled for December 20, 2019. Invitations would be sent out in the near future for the event, Mr. Scott added.

Adjournment:

Motion: Mr. Girty made a motion to adjourn the Regular Meeting, seconded by Mr. Winchell. Motion carried unanimously.

The Regular Meeting adjourned at 7:35 p.m. The next Regular Meeting will be held on January 14, 2020, at 7:00 p.m. at the Authority's Conference Room.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent