

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority (CWS&WA)
Regular Session - Authority Meeting
Held on October 11, 2022*

Authority Members present:

Mr. Thomas Ness, Chairperson
Ms. Maryann Faust, Vice Chair
Mr. Michael Quinn
Mr. Daniel Ridgely
Mr. Daniel Woodall

Also in attendance representing

CWS&WA:

Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance/Guest:

Ms. Anita Beckel, Delaware Rural Water Association

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on October 11, 2022. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Ness, who welcomed the Meeting attendees.

Approval of the Consent Agenda:

Motion: Mr. Ridgely made a motion to approve the Consent Agenda, seconded by Mr. Woodall. Motion carried unanimously.

Motion: Mr. Ness made a motion to approve the minutes of the Authority's April 12, 2022, Regular Meeting, seconded by Mr. Woodall. Motion carried unanimously.

Maintenance & Operations Status:

Mr. Scott distributed the Operation and Maintenance Reports for the past period, to the Board Members, and discussed the same.

Mr. Scott discussed land development projects. Regarding the completed East Apartments, Mr. Scott indicated that the King Regional Pump Station at 11 Voshell Mill Road had been completed and the Authority had 100% beneficial use of the pump station.

Concerning Sunset Village, Mr. Scott indicated that the sanitary sewer and water distribution systems for the 248-unit apartment complex had been installed and were undergoing testing prior to the Authority's final acceptance. The Town of Camden Southern Growth Area's Regional Sanitary Sewer Pump Station and Force Main construction had been underway, completion of which was anticipated in the near future, Mr. Scott added.

Mr. Scott indicated that Southern Boulevard had been temporarily closed as entrance/exit access roads' construction for Wyoming Business Park had been in progress.

Maintenance & Operations Status (cont.):

Mr. Scott reported that it had come to the Authority Operation's attention that Pine Street had been scheduled to be rotomilled and repaved. Foreseeing the benefits to the Authority and consistent with the Authority's strategies in similar instances, the Authority had arranged for replacement of all water services at Pine Street, Mr. Scott added. The work was completed a short time later and Pine Street was repaved by others. This action eliminated restoration costs associated with any future old water service lines replacements, Mr. Scott explained.

Regarding the Authority's finances, Mr. Scott indicated that the Authority's current fiscal year budget had ended on September 30, 2022, and the new fiscal year (October 1, 2022-September 30, 2023) had necessitated an administrative change to the Authority's Businesses/Companies. Mr. Scott explained that, effective this fiscal year, the Authority's financial reports would combine both, Authority's Water, and, Sewer Companies under a singular umbrella company. Mr. Scott explained that reporting on each current company's financial status, as had been the case in the past, often duplicated data without contributing to the betterment of understanding of financial status of the Authority by the Board.

Mr. Scott reported that the audit of the Authority's finances was scheduled to begin in December 2022. According to the Auditors, preliminarily, there were no abnormalities or suggestions for any changes in the Authority's financial management, Mr. Scott continued.

Mr. Scott noted that of the 100 accounts in arrears, scheduled for water service shut-off, 14 had actually been shut-off. Monthly shut-off's would continue until the arrival of cold weather, Mr. Scott added. Mr. Scott also noted that accounts needed to be in arrears for longer than two months, minimum, before they were considered for collection action - service shut-off's.

Mr. Scott exhibited a piece of a badly corroded old galvanized service line, from a recent repair, to demonstrate the need for addressing the entire length of service laterals if/when considering replacement of lead "Goose Neck" service lines. Mr. Scott noted that the cost of the service lateral replacement - which was exhibited earlier - to the property owner had been \$2,500.00.

As he had reported during the Authority's past Regular Meetings, Mr. Scott discussed DelDOT's East Camden Bypass Project, as it related to the Authority's Cataldi Drive Project as well as the US Cemetery and Townsend properties' water services renewal. Necessitated by DelDOT's project and consistent with the Authority's project development strategies, Mr. Scott continued, the Authority Operation had planned to take advantage of the opportunity presented by DelDOT's project to replace all water services at Cataldi Drive and other water services east of Route 13. Mr. Scott indicated that the Authority Operations preferred to complete the above work before Del DOT started their project so as to minimize restoration and other related costs. Mr. Scott indicated that according to Century Engineering, representing DelDOT, the project was slated to begin after the closing of schools for the Summer of 2023.

Maintenance & Operations Status (cont.):

In response to Mr. Woodalls' question about the Wyoming Business Park, Mr. Scott indicated that 40 units had been set up, similar to those at Camden Business Center.

Engineering Report:

Gharebaghi referred to his Engineering Report for the period ended September 30, 2022, which was distributed to the Board Members, along with other meeting documents, and offered to address any questions the Board might have had on his report.

Gharebaghi thanked Ms. Beckel, whom he had invited to attend the Regular Meeting, for her assistance toward a better understanding of EPA's Lead and Copper Rule Revisions and Federal and State regulatory compliance. She briefly explained the US EPA's revised Lead and Copper Rule, which included the Authority's preparation and maintenance of an inventory of water service line materials by October 16, 2024. Ms. Beckel also discussed the availability of certain funding assistance through Drinking Water State Revolving Fund (DWSRF) programs.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

New Business: *2022-2023 FY Budget*

Motion: Ms. Faust made a motion to adopt the Authority's Fiscal 2022-2023 Budget as presented by Mr. Luff, seconded by Mr. Quinn. Motion carried unanimously.

Visitors' Comments:

In addition to her comments under Engineering Report above, Ms. Beckel briefly explained the application process for funding US EPA's new lead and copper rule requirements through the DWSRF.

Adjournment:

Motion: Mr. Woodall made a motion to adjourn the Authority Regular Meeting, seconded by Ms. Faust. Motion carried unanimously.

The Camden-Wyoming Sewer and Water Authority Regular Session; Authority Meeting adjourned at 7:45 p.m. The next Regular Meeting will be held on January 10, 2023, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent