

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

PHONE (302) 697-6372 FAX (302) 697-2735

**APPLICATION FOR PERMIT TO RENEW OR CONNECT MULTI-RESIDENTIAL OR COMMERCIAL BUILDING SEWER, WATER, OR BOTH TO THE CAMDEN-WYOMING SEWER AND WATER SYSTEM, PAGE 1 OF 4**

DATE: .....

LOCATION OF PROPERTY: .....

TAX PARCEL NO.: .....

REAL PROPERTY OWNER'S NAME,  
ADDRESS AND TELEPHONE NUMBER: .....

APPLICANT/EQUITABLE OWNER'S NAME  
(IF DIFFERENT THAN OWNER),  
ADDRESS AND TELEPHONE NUMBER: .....

NAME AND/OR TYPE OF PROJECT: .....

RESIDENTIAL       COMMERCIAL       INDUSTRIAL       OTHER   
DESCRIBE: .....

IS LAND DEVELOPMENT, SUBDIVISION, SITE PLAN APPROVAL, ANNEXATION, AND/OR  
REZONING NECESSARY FOR THE PROPOSED FACILITIES TO WHICH THIS APPLICATION PERTAINS:      YES       NO   
*(IF YES, ATTACH A SEPARATE SHEET AND INDICATE STATUS OF APPROVAL BY THE TOWN OF CAMDEN OR WYOMING)*

**NOTE: DOCUMENTED EVIDENCE OF THE TOWNS' APPROVAL(S) WILL BE REQUIRED PRIOR TO THE ISSUANCE OF PERMIT.**

THE MAXIMUM NUMBER OF PERSONS WHO WILL USE THE ABOVE FIXTURES IS: .....

TYPE OF PIPE AND JOINTS PROPOSED TO BE USED: .....

THE NUMBER OF EQUIVALENT DWELLING UNITS (FROM PAGE 3 OF 4, AS  
DEFINED IN THE CAMDEN-WYOMING SEWER & WATER AUTHORITY  
ORDINANCE NO. 95-01) IS: .....

THE NAME, ADDRESS AND TELEPHONE NUMBER OF THE  
PERSON OR FIRM WHO WILL BE PERFORMING THE WORK: .....

**(PERSON OR FIRM MUST BE REGISTERED WITH THE CAMDEN-  
WYOMING SEWER & WATER AUTHORITY SUPERINTENDENT)**

DELAWARE LICENSE NO.: .....

TOWN(S) LICENSE NO.: .....

PLANS AND CONSTRUCTION SPECIFICATIONS FOR THE WORK ASSOCIATED WITH THE PROPOSED SEWER, WATER, OR BOTH CONNECTIONS MUST BE ATTACHED HERETO AS EXHIBIT "A". THE ACCURACY OF DETAILED PLANS AND CONSTRUCTION SPECIFICATIONS MUST BE CERTIFIED BY A PROFESSIONAL ENGINEER OR LAND SURVEYOR LICENSED IN THE STATE OF DELAWARE.

A SEWER AND WATER AGREEMENT MUST BE EXECUTED PRIOR TO THE ISSUANCE OF PERMITS IN THE EVENT THE CAMDEN-WYOMING SEWER & WATER AUTHORITY'S SYSTEM IS PROPOSED TO BE EXPANDED OR WHEN UTILITY EASEMENTS ARE PROPOSED TO FACILITATE SYSTEM EXPANSION OR ACCESSIBILITY, NON-RESIDENTIAL AND COMMERCIAL USES, OR AS MAY BE DEEMED NECESSARY BY THE CAMDEN-WYOMING SEWER & WATER AUTHORITY.

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#### IN CONSIDERATION OF THE GRANTING OF THE PERMIT, THE UNDERSIGNED AGREES:

1. To accept and abide by all regulations of the Camden-Wyoming Sewer & Water Authority and all other pertinent ordinances or regulations that may be adopted in the future.
2. To so design, develop and construct the proposed facilities as to conform with all applicable provisions of the Camden-Wyoming Sewer & Water Authority construction standards, the Subdivision and Zoning Regulations of the Town of Camden or Wyoming, and the regulations of other governmental agencies with proper jurisdiction.
3. To maintain the building sewer and water services at no expense to the Camden-Wyoming Sewer & Water Authority.
4. To notify the Camden-Wyoming Sewer & Water Authority Superintendent 48 hours prior to commencing any work involving the Camden-Wyoming Sewer & Water Authority's sanitary sewer and/ or water distribution systems.
5. To notify the Camden-Wyoming Sewer & Water Authority Superintendent when building sewer, water or both services are ready for inspection prior to any portion of the work being covered or any connections made to the Camden-Wyoming Sewer & Water Authority's sanitary sewer and / or water distribution systems.
6. To restore all areas disturbed by construction activities and excavation for connections to, or renewal of, any portion of the Camden-Wyoming Sewer & Water Authority's sanitary sewer and/ or water distribution systems. To cause any excavation occasioned by the connection or renewing to the Camden-Wyoming Sewer & Water Authority's sanitary sewer and/ or water distribution systems to be temporarily patched within 10 days after connecting with said sewer and/or water system and to maintain the temporary patching until restored to its original condition; and thereafter within 90 days of connecting or renewing with said sewer and/or water system, to cause the street or any other excavated area to be restored to its original condition, including, but not limited to, the installation of blacktop road surfacing material and/ or concrete in accordance with the applicable standards of the Delaware Department of Transportation and/ or the Towns of Camden and/ or Wyoming. In the event applicant fails to cause the temporary patch work to be completed within 10 days and/ or in the event the applicant fails to restore the disturbed area to its original condition within 90 days, the Camden-Wyoming Sewer & Water Authority may cause the work to be done by an independent contractor and bill the applicant for the costs of the work occasioned by the applicant's refusal.
7. To make all necessary surveys and prepare rights-of-way drawings where necessary and required by the Camden-Wyoming Sewer & Water Authority and detailed final plans and profiles for the water mains, sewer mains, and appurtenances to be constructed by the applicant within the applicant's property and for the connections to the Camden-Wyoming Sewer & Water Authority's water distribution and sanitary sewer systems. Such final plans shall be prepared by a Professional Engineer or Land Surveyor licensed in Delaware in accordance with standards of the Camden-Wyoming Sewer & Water Authority, the Delaware Department of Natural Resources and Environmental Control and other agencies of the State of Delaware with proper jurisdiction.
8. To submit to the Camden-Wyoming Sewer & Water Authority, for its approval, two (2) sets of rights -of-ways drawings water and sewer system plans, profiles and construction details on standard 24"X36" reproducible sheets acceptable to the Camden-Wyoming Sewer & Water Authority and certified by a Professional Engineer or Land Surveyor licensed in the State of Delaware. Where applicable the Camden-Wyoming Sewer & Water Authority will direct that all plans be forwarded to the Delaware Department of Natural Resources and Environmental Control, Delaware Department of Transportation, Kent Conservation District, the Office of Drinking Water and other agencies of the State of Delaware with proper jurisdiction for appropriate permits. The applicant shall be responsible for any such agency plan review and permit fees, if applicable.
9. To construct the proposed water and sewer mains, appurtenances and any meters required by the Camden-Wyoming Sewer & Water Authority in accordance with the approved plans.
10. To protect the existing Camden-Wyoming Sewer & Water Authority's water and sewer systems from accidental or deliberate damages and to protect the existing Camden-Wyoming Sewer & Water Authority's sewer system from accidental or deliberate storm or ground water discharges.
11. To abide by the rules and regulations of Kent County and the Kent County Plumbing Code in the use of the sanitary sewers; and no roof drains, foundation drains, storm sewers, combined sewers or appurtenances thereto, or any sewer or device carrying or discharging storm water, surface water, ground water, or cooling water shall be connected to the sanitary sewer system. No plumbing fixtures shall be permitted below the maximum plumbing fixture depth, as defined by the Kent County Plumbing Code, required to facilitate the gravity discharge of sanitary sewers from the proposed houses or structures.
12. To include in all deeds to the properties to be sold in the applicant's land, a covenant running with the land requiring the property owners to pay to the Camden-Wyoming Sewer & Water Authority water and sewer service charges as established from time to time by the Camden-Wyoming Sewer & Water Authority.
13. To grant, convey, assign, and transfer to the Camden-Wyoming Sewer & Water Authority, within a reasonable time after completion of any section of the proposed water, sewer or both systems and approval of the same by the Camden-Wyoming Sewer & Water Authority, full title to said water, sewer or both systems free and clear of liens or encumbrances together with any rights-of-entry or easements required by the Camden-Wyoming Sewer & Water Authority for the purpose of operating and maintaining said systems. The Camden-Wyoming Sewer & Water Authority may refuse to grant final approval until any necessary road paving has been completed and accepted. Additionally, the Applicant shall remain responsible for the maintenance and operation of the proposed water, sewer, or both systems until at least 80% of the total number of EDU's proposed have been completed and occupied.
14. To submit to the Camden-Wyoming Sewer & Water Authority, after completion of the water, sewer or both systems, two (2) sets of as-built ink drawings on reproducible 24"X36" material at a scale of 1" = 50' acceptable to the Camden-Wyoming Sewer & Water Authority, prepared and certified accurate by a Professional Engineer or Land Surveyor licensed in the State of Delaware showing the water, sewer or both systems as built prior to Camden-Wyoming Sewer & Water Authority signing any Certificates of Occupancy.
15. To permit the Camden-Wyoming Sewer & Water Authority inspectors free access to all parts of the construction site.
16. To submit to the Camden-Wyoming Sewer & Water Authority a complete schedule for the proposed construction including commencement and completion dates.
17. *ITEM DELETED.*
18. To obtain and keep and to have site contractor(s) obtain and keep in force until the successful completion of all construction activities the following minimum insurance coverage:
  - Contractors' Comprehensive General Liability Insurance including Contractual Liability Insurance:
    1. Bodily Injury Liability - \$500,000 for a person with an aggregate limit of \$1,000,000 for an occurrence;
    2. Property Damage Liability - \$500,000;
    3. "x", "c", & "u" hazards coverage (site contractor(s) only) (explosion, collapse and underground). The named insured shall be the applicant, the site contractor(s) and the Camden-Wyoming Sewer & Water Authority.
19. The applicant and/or the applicant's site contractor(s) shall provide a performance completion surety bond acceptable to the Camden-Wyoming Sewer & Water Authority in the amount of 150% of the cost to construct all water, sewer or both improvements. The bond shall be submitted to the Camden-Wyoming Sewer & Water Authority Attorney and approved prior to commencement of construction.
20. The applicant shall not be permitted to transfer or sell neither water, sewer nor both allocations to any other party without written approval from the Camden- Wyoming Sewer & Water Authority.

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21. The following conditions must be met by the applicant to the Camden-Wyoming Sewer and Water Authority's satisfaction prior to the approval of any certificates of occupancy by the Camden-Wyoming Sewer and Water Authority:
  - (a) The water and sewer systems' construction have been completed and accepted by the Camden-Wyoming Sewer and Water Authority;
  - (b) The Applicant's development complies with the approved Record Plan;
  - (c) All applicable fees including Impact Fees and Inspection Fees have been paid;
  - (d) All sidewalks within the Applicant's development have been completed in accordance with the approved Record Plan and other Town or County Code requirements;
  - (e) The final grades comply with the approved Lines and Grades Plan for the Applicant's development;
  - (f) Landscaping, including berms, have been completed in accordance with the approved Record Plan;
  - (g) All necessary approvals have been granted by the Delaware Department of Transportation, the Delaware Department of Natural Resources and Environmental Control, Kent Conservation District, the Office of Drinking Water and other agencies of the State of Delaware with proper jurisdiction;
  - (h) Two sets of 'As-Built' Plans have been received and approved by the Camden-Wyoming Sewer and Water Authority's Engineer.
22. The failure of the applicant and/or the applicant's contractors to properly and promptly install and maintain the water and or sanitary sewer systems shall result in the following:
  - (a) The Camden-Wyoming Sewer and Water Authority will list deficiencies and notify the Applicant by mail that the deficiencies must be corrected within a specified time;
  - (b) Lack of demonstrated effort to achieve compliance by the date specified shall be cause to suspend issuance of Certificates of Occupancy for all houses or buildings under construction on the date specified in the notification above and may also be cause for withholding new building permits;
  - (c) If there is not complete compliance with the notification above within 30 days of the date specified in the notification, the Camden-Wyoming Sewer and Water Authority may issue "Stop Work" orders on all building permits issued to the Applicant;
  - (d) If the "Stop Work" order of (c) above is issued, the Camden-Wyoming Sewer and Water Authority may also in the case of surety by letter of credit or surety bond notify the bank or surety to pay the funds to the Camden-Wyoming Sewer and Water Authority and in the case of an escrow deposit draw upon the escrow fund to establish compliance;
  - (e) None of the stricture relative to building permits and certificates of occupancy of paragraphs (b) and (c) above shall be lifted until all deficiencies have been satisfactorily remedied.
23. In addition to the provisions of number 19 above, the Camden-Wyoming Sewer and Water Authority may take action under the provision of 7 Del. C. 4001 et seq. For violations of the approved erosion and sediment control plan.
24. The Applicant has the right to appeal to the Camden-Wyoming Sewer and Water Authority prior to the initiation of any punitive action under the terms of this Application. Any such appeal must be made within three (3) business days of the date of the action being taken.
25. The provisions of this Application shall be binding upon the Applicant and upon the Applicant's successors and assigns and the Applicant has the duty to inform any such successors or assigns of the obligations under this Application. Successors may include any person, firm, corporation or other entity that owns, legally or equitably, any land within the Applicant's development.
26. The Applicant must notify the Camden-Wyoming Sewer and Water Authority in writing upon the sale(s) and/or transfer(s) of any interest in the development to any other party or parties. The Applicant must inform the Camden-Wyoming Sewer and Water Authority of the identity of the *new* party or parties obligated by the terms of this Application. Such written notice must be received by the Camden-Wyoming Sewer and Water Authority at least thirty (30) days prior to any sale(s) or transfer(s).
27. Any registered home builder or general contractor who engages in construction activity in the Applicant's development is subject to the enforcement provisions set forth herein. The Applicant has the duty to provide notice to any such registered home builder or general contractor performing construction activity of the contents of this Application by providing any such registered home builder or general contractor with a copy of the Application prior to any construction activity. The Applicant shall provide the Camden-Wyoming Sewer and Water Authority with a copy of such correspondence within three (3) business days of the origination of such correspondence.

**The number of Equivalent Dwelling Units (EDU's), based on which Fees and Charges will be calculated, shall be determined as follows:**

Each single-family residential dwelling unit with one (1) or more baths and one (1) or more bedroom(s) including houses, apartments, mobile homes and efficiency units will equal one (1) EDU.

For non-residential properties; one plus one (1) EDU which shall be equal to six (6) Fixture Units (FU's). For assessment purposes, FU's shall be assigned as follows:

Col. (1) FIXTURE TYPE	Col. (2) NO. OF FIXTURES PROPOSED	Col. (3) NO. OF FIXTURE UNITS (FU'S) PER FIXTURE TYPE	Col. (4) NO. OF FIXTURE UNITS PROPOSED [Col. (2) x Col. (3) ]
Sink	_____	2	_____
Washstand or lavatory	_____	1	_____
Toilet	_____	2	_____
Bath & Shower	_____	1	_____
Mop sink or service sink	_____	1	_____
Flush urinal	_____	1	_____
Continuous flush urinal	_____	3	_____
Convenience outlet	_____	1	_____
Domestic dishwasher	_____	3	_____
Commercial dishwasher	_____	3	_____
Drinking fountain	_____	1	_____
Garbage disposal	_____	1	_____
Washing machine	_____	1	_____
		<b>TOTAL NO. OF FU'S PROPOSED:</b>	_____
		<b>TOTAL NO. OF NON-RESIDENTIAL EDU'S PROPOSED:</b>	_____
		<b>TOTAL NO. OF RESIDENTIAL EDU'S PROPOSED:</b>	_____
		<b>TOTAL NO. OF EDU'S PROPOSED:</b>	_____

**NOTE: FOR ASSESSMENT OF THE NO. OF EDU'S FOR SPECIFIC USES, REFER TO THE CAMDEN-WYOMING SEWER AND WATER AUTHORITY ORDINANCE NO. 95-01**

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**FEES AND PAYMENTS**

Payment of the following charges must be made at the time indicated:

- |  |  |
|--|--|
| 1. SEWER APPLICATION FEE (for single EDU)  | \$309.00 payable at the submission of this application   |
| 2. WATER APPLICATION FEE (for single EDU)  | \$309.00 payable at the submission of this application   |
| 3. SEWER AND WATER APPLICATION FEE (for multiple EDU's)  | \$618.00 per EDU payable at the submission of this application   |
| 4. KENT COUNTY SEWER IMPACT FEE (EFFECTIVE 7/1/23)   | \$3,059.00 per EDU payable prior to issuance of Certificates of Occupancy  |
| 5. CWS&WA SEWER IMPACT FEE (EFFECTIVE 01/01/24)  | \$3,556.00 per EDU payable as set forth in the CWS&WA's Ordinance No. 95-01 CWS&WA's Schedule of Sewer Impact Fees, dated 03/01/98, and CWS&WA's Resolution, dated 06/12/01  |
| 6. CWS&WA WATER IMPACT FEE (EFFECTIVE 01/01/24)  | \$5,339.00 per EDU payable as set forth in the CWS&WA's Ordinance No. 95-01, CWS&WA's Schedule of Sewer Impact Fees, dated 03/01/98, and CWS&WA's Resolution, dated 06/12/01 |
| 7. SEWER INSPECTION FEE (for individual connections)   | \$110.00 per EDU payable at the time each residence or EDU is connected to the sewer system  |
| 8. WATER INSPECTION FEE (for individual connections)   | \$80.00 per EDU payable at the time each residence or EDU is connected to the water system   |
| 9. 5/8" WATER METER WITH PARTS (for individual residential connections, non-residential and/or larger meters' charges will be calculated based on the size meter required) | \$1,142.00 per EDU payable at the time each residence or EDU is connected to the water system  |
| 10. ON-SITE CONSTRUCTION INSPECTION (for multiple EDU's)   | \$1,230.00 per day for each day of construction payable within thirty (30) days of billing   |
| 11. FINAL CCTV VIDEO INSPECTION FEE (for projects including Sewer main installation)   | \$2.69 per linear foot of sewer main installation plus \$125. /Hr. (4 Hr. min.) payable prior to the issuance of Certificates of Occupancy                                   |

**NOTE: ALL FEES, INCLUDING IMPACT FEES, UPON RECEIPT, ARE NON-REFUNDABLE REGARDLESS OF THE APPLICANT'S FAILURE FOR ANY REASON TO COMPLETE THE ACTIVITIES FOR WHICH THIS APPLICATION IS FILED.**

This Application may be voided for all of the unused allocations without refund of any fees within two (2) years from the date of execution of the Application for any or all of the following:

- a. Failure of the Applicant to commence approved on-site construction.
- b. Building activity has stopped for over a period of one year.
- c. Failure to complete the approved water and/or sewer systems to serve the Applicant's development.
- d. Failure to obtain building permits for all units given allocation under this Application.

The Camden-Wyoming Sewer and Water Authority may, at its sole discretion, grant an extension for part or all of the unused allocation upon written request by the Applicant and an appeal before the Camden-Wyoming Sewer and Water Authority.

_____ APPLICANT [signature required]	_____ DATE	_____ REAL PROPERTY OWNER If different than applicant [signature required]	_____ DATE
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_____ [Print Name]	_____ [Print Name]	_____ [Print Name]	_____ [Print Name]
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**SWORN TO AND SUBSCRIBED**  
Before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**My commission expires:** \_\_\_\_\_

(Rev. March 1, 2021, Water Meter Charge)  
 (Rev. July 1, 2021, revised Kent County Sewer Impact Fee)  
 (Rev. August 15, 2021, revised 5/8" WATER METER WITH PARTS; Item #9 above, effective 08/15/2021)  
 (Rev. January 1, 2022, 5% Fees escalation)  
 (Rev. April 27, 2022, revised 5/8" WATER METER WITH PARTS; Item #9 above, effective 04/27/2022)  
 (Rev. July 1, 2022, revised Kent County Sewer Impact Fee)  
 (Rev. January 1, 2023, 5% Fee escalation)  
 (Rev. March 1, 2023, revised 5/8" Water Meter with Parts; Item #9)  
 (Rev. July 1, 2023, revised Kent County Sewer Impact Fee)  
 (Rev. January 1, 2024 (5% Fee escalation)