

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority (CWS&WA)
Regular Session - Authority Meeting
Held on July 11, 2023*

Authority Members present: Mr. Daniel Ridgely, Chairperson
Mr. James Winchell, Vice Chairperson
Mr. John Badger
Mr. Thomas Ness
Mr. Michael Quinn
Mr. Daniel Woodall

**Also in attendance representing
CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Kathy Andrews, Authority Administration
Ms. Holly Vigilante, Authority Administration

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on July 11, 2023. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Ridgely. Mr. Ridgely introduced Mr. Badger and welcomed him to the Camden Wyoming Sewer and Water Authority Board of Directors.

It was noted that the Minutes of the Authority's April 11, 2023, was revised to indicate that: "*The Elected Officers of the Authority for the remainder of calendar year 2023 are Mr. Ridgely, Chairperson, and Mr. Winchell, Vice-Chairperson.*"

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

Maintenance & Operations Status:

Mr. Scott distributed the Operation and Maintenance Reports for the past period, to the Board Members, and discussed the same.

Mr. Scott indicated that, because of the increase in construction activities in the Authority's service area, MISS Utility Mark Outs had taken up an inordinate amount of the crews' time. Mr. Scott indicated that the Authority's crews had concentrated their efforts on monthly inspections of the Authority's pump stations, instead of quarterly inspections. Mr. Scott explained that objects such as adult wipes, rags, and the like, adversely impacted the Authority's pump stations. Currently, the Authority had seven (7) pump stations, Mr. Scott noted, and could soon have up to ten (10) pump stations in the near future, he added. As such, Mr. Scott continued, the Authority would be analyzing the life cycles of its pumps since each pump could cost more than \$20,000 to replace.

Maintenance & Operations Status (cont.):

Mr. Scott indicated that hot mix/hot laid blacktop patching of sewer and water repair sites would commence in the near future - so as to be completed before the end of the current construction season. Mr. Scott noted that DelDOT had been cooperative in this regard. In response to Mr. Winchell's inquiry, Mr. Scott indicated that the Authority crews needed to permanently pave/patch about a dozen repair sites. Mr. Ridgely asked if the Authority stored back up pumps in case of a pump failure. Mr. Scott indicated that the Authority's inventory included a back-up pump. Additionally, due to its large catchment territory, the Authority had ordered a back-up pump for the Nellie Stokes pump station, Mr. Scott continued.

With respect to land development activities, Mr. Scott indicated that, the construction on five (5) of the ten (10) apartment buildings proposed at Sunset Village, had commenced. According to the project proponents, occupancy was anticipated in late September/early October 2023, Mr. Scott added.

Regarding the proposed Savannah Farms, Mr. Scott questioned whether the Town of Camden Planning Commission had considered the proposed project. Mr. Woodall indicated that he would look into this matter.

Mr. Scott discussed DelDOT's East and West Camden Bypass Projects. Concerning DelDOT's West Camden Bypass Project, Mr. Scott indicated that five properties had already been acquired by DelDOT to facilitate the construction of the project. Mr. Scott noted that the West Camden bypass project seemed to be moving forward more rapidly than the East Camden Bypass. In this regard, Mr. Scott expressed concern about Authority projects that were dependent on the completion of DelDOT's East and West Camden Bypass projects.

Mr. Scott indicated that the Authority's accounts receivables (AR) aging, longer than 180 days, were down to approximately \$32,000 from about \$55,000 a short time ago. Mr. Scott explained that three (3) delinquent accounts comprised approximately \$19,000 of the total AR aging more than 180 days. The Authority had liens on the properties of delinquent account holders, Mr. Scott added. Mr. Scott indicated that three (3) properties in foreclosure had been listed for Sheriff Sale by Kent County Sheriff's Office. Mr. Scott also reported that a program of the Delaware Health and Social Services (DHSS) had assisted some delinquent account holders by providing them approximately \$3,000.

Engineering Report:

Gharebaghi referred to his Engineering Report for the period ended June 30, 2023, which was distributed to the Board Members, along with other meeting documents, and offered to address any questions the Board might have had on his report.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

There were no visitors' comments.

Adjournment:

Motion: Mr. Winchell made a motion to adjourn the Authority's Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Camden-Wyoming Sewer and Water Authority Regular Session; Authority Meeting adjourned at 7:35 p.m. The next Regular Meeting will be held on October 10, 2023, at 7:00 p.m.

The next Budget Workshop Session will be held on September 12, 2023.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent