

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**  
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority (CWS&WA)  
Regular Session - Authority Meeting  
Held on October 10, 2023*

**Authority Members present:** Mr. Daniel Ridgely, Chairperson  
Mr. James Winchell, Vice Chairperson  
Mr. John Badger  
Mr. Michael Quinn

**Also in attendance representing  
CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on October 10, 2023. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Ridgely.

**Approval of the Consent Agenda:**

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

**Maintenance & Operations Status:**

Mr. Scott distributed the Operation and Maintenance Reports for the past period, to the Board Members, and discussed the same.

Mr. Scott presented a brass part of a fire hydrant and indicated that, the relatively small brass part, was \$500 to replace. With the example of the fire hydrant repair, Mr. Scott demonstrated the increase in the cost of equipment maintenance, repairs and replacement.

Mr. Scott reported that, in preparation for DelDOT's East Camden Bypass Project, the Authority crews had installed approximately 750 Linear Feet of 6-inch PVC, C900, water main to eventually replace the existing 2-inch water main at Cataldi Lane. Once DelDOT contractors commenced work on the East Camden Bypass Project (which included tying in the Authority's newly installed 6-inch water main to the remaining water main relocations by DelDOT's contractors) the Authority would connect the existing houses on Cataldi Lane to the 6-inch water main and abandon the existing 2-inch water main, Mr. Scott explained. Mr. Scott also noted that the water service laterals for the existing houses at Cataldi Drive had also been installed by the Authority crews.

Concerning Sunset Village, Mr. Scott indicated that he had met with the owner of Sunset Village. Mr. Scott indicated that, according to the owner, occupancy of the apartments was anticipated in December of 2023,

### **Maintenance & Operations Status (cont.):**

Mr. Scott discussed DeIDOT's East Camden Bypass Project and its impact on proposed land developments in the Authority's service area. He indicated that several proposed and anticipated land development projects, including Sunset Village, the Cooper Farm, Savannah Farms, the Evans Farm, the Townsend property, and the Carter Development, had been negatively impacted because of the delays in the implementation of DeIDOT's East Camden Bypass Project. Mr. Scott indicated that the 28-Acre Townsend property had been sold and was anticipated to be developed into an upscale condominium community.

Mr. Scott noted that construction activities had been anticipated to commence at the proposed King Self Storage Project in the near future.

Regarding the Authority's finances, Mr. Scott indicated that the Authority had collected approximately \$218,000 during the past period. Monthly commercial and residential billing had been completed for the month of September 2023, Mr. Scott continued. Mr. Scott indicated that the Authority's income had exceeded the budgeted amount and expenses had been about 20% ahead of the budget expenses.

### **Engineering Report:**

Gharebaghi referred to his Engineering Report for the period ended September 30, 2023, which was distributed to the Board Members, along with other meeting documents, and offered to address any questions the Board might have had on his report.

In response to Mr. Ridgely's inquiry regarding the tracking of ongoing and anticipated projects in the Engineering Report, Gharebaghi indicated that he would prepare his reports on a monthly basis. He would also differentiate between current and ongoing projects, as well as new developments in the Engineering Reports, Gharebaghi said.

### **Correspondence:**

Mr. Ridgely shared a letter, dated October 3, 2023, which he had received from the City of Dover, concerning the City's Drinking Water Asset Management Incentive Program. The City of Dover's correspondence would be available at the Authority's Office for review by interested Board Members.

### **New Business**                      *Adoption of the Authority's Budget for FY ended September 30, 2024*

Following a Budget Workshop, held on September 12, 2023, during which Mr. Luff had presented the Authority's Budget for FY ended September 30, 2023, the following was decided.

Motion:                      Mr. Winchell made a motion to adopt the Authority's FY 2024 budget as presented by Mr. Luff, seconded by Mr. Badger. Motion carried unanimously.

**Visitors' Comments:**

There were no visitors' comments.

**Adjournment:**

Motion: Mr. Winchell made a motion to adjourn the Authority's Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Camden-Wyoming Sewer and Water Authority Regular Session; Authority Meeting adjourned at 7:35 p.m. The next Regular Meeting will be held on January 9, 2024, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.  
CWS&WA Superintendent