

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority (CWS&WA)
Regular Session - Authority Meeting
Held on July 9, 2024*

Authority Members present: Mr. James Winchell, Chairperson
Mr. John Badger, Vice Chairperson
Mr. Michael Quinn
Mr. Daniel Ridgely
Mr. Russell Steiger

**Also in attendance representing
CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Mayor Dougherty, Town of Camden

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on July 9, 2024. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Winchell.

Approval of the Consent Agenda:

Motion: Mr. Ridgely made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

Maintenance & Operations Status:

Mr. Scott distributed the Operation and Maintenance Reports for the past period, to the Board Members, and discussed the same. Mr. Scott indicated that there were more than four hundred (400) MISS Utility mark-outs in June alone. Mr. Scott indicated that because of DeIDOT projects and other construction activities in or near the Authority's service area, there were as many as 180 mark-outs in just nine (9) days in July.

Mr. Scott indicated that two new services had been installed for two (2) houses on Caesar Rodney Avenue. Mr. Scott noted that the high levels of groundwater, had necessitated the dewatering of excavated trenches.

Concerning maintenance operations, Mr. Scott noted that the Authority's sanitary sewer pump stations needed additional cleaning to remove the build up of grease and oil. The Lowe's pump station, and to a lesser degree, the Wynsome Knoll pump station seemed to exhibit more susceptibility to the built up of grease and oil.

Mr. Scott noted that a number of DeIDOT maintained streets in the two Towns had been overlaid and/or patched in preparation for paving. These included, but were not limited to, Camden Wyoming Avenue, Southern Blvd. and Caesar Rodney Ave.

Maintenance & Operations Status (cont.):

Regarding the Authority's finances, Mr. Scott was happy to announce that thus far, that is eight (8) months into the fiscal year, more than 95% of the budgeted revenue had been earned, and less than 48% of budgeted expenditures had been used up. As of June 28, 2024, the Authority billed out more than \$300,000, and collected \$231,000 for the same period, Mr. Scott added. Regarding Accounts Receivables (AR) aging longer than 180 days, Mr. Scott noted that the comparison between the current AR aging longer than 180 days of about \$28,000, was remarkably lower than \$50,000 - \$60,000, ranges of AR aging longer than 180 days a year ago. Mr. Scott credited the Authority's billing personnel for their diligence in the collection of AR's.

Mr. Scott indicated that Kent County had updated its Sewer Impact Fees. Effective July 1, 2024, the County's Sewer Impact Fee would be \$3,166 per Equivalent Dwelling Unit (EDU). The County's Sewer User/treatment Fees increased by 20%, Mr. Scott explained.

Mr. Scott indicated that there had been four (4) shut off notices issued, but only two (2) were actually shut off for nonpayment of sewer and/or water bills.

Mr. Scott reported that the Authority's 300k Gal. elevated water storage tank would be drained in preparation for the external pressure washing and repainting as well as an interior pressure washing and removal of any sediment accumulation. Mr. Scott indicated that the new paint on the water tank would be rolled on, not sprayed. Mr. Scott explained that the Authority's neighbors, as well as the area residents, had been advised of a possible temporary reduction in water pressure during the renovation of the Authority's 300k Gal. elevated water storage tank. The advisory was also noted on the Authority's web site.

Mr. Scott indicated that all ten (10) apartment buildings at Sunset Village had been constructed. Mr. Scott indicated that the Sunset Village pump station had also been substantially completed. The contractor had been working on punch list items, Mr. Scott continued.

Concerning the proposed Savannah Farms, Mr. Scott indicated that Authority had preliminarily met with the project proponents. According to the project engineers, work had been in progress to obtain the approval of DelDOT on the extension of the project's force main alignment from Willow Grove Road to Voshell Mills Road and South Main Street. With respect to DelDOT's Camden Area Projects, we anticipate the replacement of the Authority's 12-inch diameter water main crossing Route 13 in October 2024, Mr. Scott added.

Engineering Report:

Gharebaghi referred to his Engineering Report for the period ended June 30, 2024, which was distributed to the Board Members, along with other meeting documents, and offered to address any questions the Board might have had on his report.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

There were no visitor's comments.

Adjournment:

Motion: Mr. Quinn made a motion to adjourn the Authority's Regular Meeting, seconded by Mr. Ridgely. Motion carried unanimously.

The Camden-Wyoming Sewer and Water Authority Regular Session; Authority Meeting adjourned at 7:25 p.m. The next Regular Meeting will be held on October 8, 2024, at 7:00 p.m. Additionally, A Budget Workshop has been scheduled to be held on September 10, 2024, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent