

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**  
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority (CWS&WA)  
Regular Session - Authority Meeting  
Held on October 8, 2024*

**Authority Members present:** Mr. James Winchell, Chairperson  
Mr. John Badger, Vice Chairperson  
Mr. Thomas Ness  
Mr. Michael Quinn  
Mr. Daniel Ridgely  
Mr. Russell Steiger

**Also in attendance representing  
CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on October 8, 2024. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Winchell.

**Approval of the Consent Agenda:**

**Motion:** Mr. Quinn made a motion to approve the Consent Agenda, seconded by Mr. Ness. Motion carried unanimously.

**Maintenance & Operations Status:**

Mr. Scott distributed the Operation and Maintenance Reports for the past period, to the Board Members, and discussed the same. Mr. Scott indicated that routine maintenance had the Authority crews' main activities during the past period. Mr. Scott noted that the Nellie Stokes pump station wet well was allowing seepage into the wet well, reducing its capacity. Mr. Scott indicated that the wet wall had been lined with Spray Roq, and proceeded to exhibit a 12" x 12" tile that was made from Spray Roq and invited the Board Members to examine the same. Mr. Scott indicated that Abel Recon, a Pennsylvania company, had been called in to deal with the leaky wet well. The Authority's crews had monitored the performance of the bypass pump during the spraying process to confirm uninterrupted performance while the wet well was lined with spray Rock.

Mr. Scott indicated that, following the receipt of calls from customers regarding brown water, the Authority crews had slowly flushed select hydrants to deal with the brown water. The Operation's investigation had led to a 5k run, which had occurred during a weekend in mid - July, Mr. Scott continued. Apparently, a fire hydrant near Mechanic Street, had been unlawfully opened to cool the runners. The Authority staff was not able to find out the culprit who had operated the fire hydrant, without the Authority's permission. However, select fire hydrants had been carefully flushed to eliminate the occurrence of brown water, Mr. Scott added.

**Maintenance & Operations Status (cont.):**

Concerning the Authority's finances, Mr. Scott indicated that approximately \$348,000 had been billed out during the last period and approximately \$232,000 had been collected for the same period. Regarding Accounts Receivables (AR) aging longer than 180 days, Mr. Scott noted that the comparison between the current AR aging longer than 180 days of about \$28,000, was remarkably lower than \$50,000 - \$60,000, ranges of AR aging longer than 180 days a year ago. Mr. Scott credited the Authority's billing personnel for their diligence in the collection of AR's.

Regarding developments, Mr. Scott reported that Sunset Village was currently operating 6 of 10 buildings and it is anticipated that 10 buildings would be open for rentals in the very near future. Mr. Scott also noted that Savannah Farms, the Cooper property, and the Townsend property were anticipated to commence planning and engineering in the near future, depending upon DelDOT's East and West Camden bypass projects' completion.

Mr. Scott reported that, after 19 years of employment with the Authority, Ms. Kathy Andrews had resigned her position, effective October 15, 2024. Mr. Scott noted that the Authority's remaining administrative staff had stepped up to the challenge and was performing very well even without Ms. Andrews.

**Engineering Report:**

Gharebaghi referred to his Engineering Report for the period ended September 30, 2024, which was distributed to the Board Members, along with other meeting documents, and offered to address any questions the Board might have had on his report.

**New Business:**        *The Authority's Fiscal Year Budget*

Motion:        Mr. Quinn made a motion to adopt the Authority's Fiscal Year Budget, seconded by Mr. Badger. Motion carried unanimously.

**Correspondence:**

With the exception of those referenced above, there was no other correspondence.

**Visitors' Comments:**

There were no visitor's comments.

**Adjournment:**

Motion:        Mr. Ness made a motion to adjourn the Authority's Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Camden-Wyoming Sewer and Water Authority Regular Session; Authority Meeting adjourned at 7:23 p.m. The next Regular Meeting will be held on January 14, 2025, at 7:00 p.m.

Respectfully Submitted,  
**CAMDEN-WYOMING SEWER & WATER AUTHORITY**

Harold L. Scott, Sr.  
CWS&WA Superintendent