

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority (CWS&WA)
Regular Session - Authority Meeting
Held on July 8, 2025*

Authority Members present: Mr. John Badger, Vice Chairperson
Mr. Daniel Ridgely
Mr. Kevin Minnich
Mr. Seth Greenberg
Mr. Russell Steiger

**Also in attendance representing
CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on July 8, 2025. The meeting was called to order at 7:00 p.m. by the Vice Chairperson, Mr. Badger.

It was noted that this Meeting was the first in 2025.

Approval of the Consent Agenda:

Motion: Mr. Ridgely made a motion to approve the Consent Agenda, seconded by Mr. Steiger. Motion carried unanimously.

Maintenance & Operations Status:

Mr. Scott distributed the Operation and Maintenance Reports for the past periods, to the Board Members, and discussed the same. Mr. Scott indicated that routine maintenance and MISS Utility calls had been the Authority crews' primary activities during the past periods. Mr. Scott indicated that two water service leaks had been detected and repaired by the Authority crews.

Mr. Scott explained DelDOT's objectives for the East Camden Bypass (ECB) Project. By and large, near the intersection of Route 13 and Camden Wyoming Avenue (Route 10), the ECB Project included the relocation of some of the Authority's water mains by DelDOT's contractor, Allan Myers, Inc., to avoid conflicts with new storm sewers and other underground utilities, Mr. Scott continued.

Concerning the Authority's finances, Mr. Scott indicated that approximately \$302,000 had been billed as of June 30, 2025, and approximately \$250,000 had been collected as of May 31, 2025. Regarding Accounts Receivables (AR) aging longer than 180 days, Mr. Scott noted that the comparison between the current AR aging longer than 180 days of about \$13,000, was remarkably lower than \$50,000 - \$60,000, ranges of AR aging longer than 180 days a year ago. Mr. Scott credited the Authority's billing personnel for their diligence in the collection of AR's.

Maintenance & Operations Status (cont.):

The Water Operations' revenue for the preceding eight (8) months had been 75% of the annual budget, while expenses had been 45% of the same, Mr. Scott explained. For Sewer Operations, Mr. Scott noted that the revenue had been 72% of the annual budget, while expenses had been 48% of the same. Mr. Scott expressed gratification considering revenue vs. expenses for the eight (8) month period.

Regarding land development activities, Mr. Scott noted that the Cooper Farm, the Townsend property, and Evan's Farm, among others, were anticipated to commence planning and engineering in the near future, depending upon DelDOT's East and West Camden Bypass Projects' completion. Mr. Scott also noted that Savannah Farms - a proposed land development project including apartments, town houses, duplexes, and single family homes, totaling 1,114 Equivalent Dwelling Units (EDU's) - was advancing the approval of governmental agencies, including the Authority's, toward the commencement of construction - anticipated some time in 2026 and continuing for 10 years, according to the project developer.

Engineering Report:

Gharebaghi referred to his Engineering Report for the period ended June 30, 2025, which was distributed to the Board Members, along with other meeting documents, and offered to address any questions the Board might have had on his report.

New Business: *Reorganization*

Mr. Scott indicated that reorganization normally occurred in the Authority's January Regular meetings. After discussion surrounding election of the Authority's Chairperson and Vice Chairperson, the Authority Board Members decided to table this item until the Authority's next Regular meeting.

New Business: *Acceptance of the Authority's Financial Audit*

Motion: Mr. Ridgely made a motion to accept the Authority's financial Audit, as presented, seconded by Mr. Steiger. Motion carried unanimously.

Authority Action with Respect to Resolution No. 2000-03:

Motion: Mr. Ridgely made a motion to retroactively suspend the automatic annual user rate escalation of 5% - as provided in the Authority's Resolution 2000-03 - seconded by Mr. Greenberg. Motion carried unanimously. There were no user rate increases effective on January 1, 2025.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

There were no visitors' comments.

Adjournment:

Motion: Mr. Ridgely made a motion to adjourn the Authority's Regular Meeting, seconded by Mr. Minnich. Motion carried unanimously.

The Camden-Wyoming Sewer and Water Authority Regular Session; Authority Meeting adjourned at 7:42 p.m. The next Regular Meeting will be held on October 14, 2025, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent