CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

Minutes of the Camden-Wyoming
Sewer and Water Authority (CWS&WA)
Regular Session - Authority Meeting
Held on July 14, 2026

Authority Members present: Ms. Anita Beckel
Mr. Charles Christensen
Mr. Seth Greenberg
Mr. Kevin Minnich
Mr. David Van Kavelaar

Also in attendance representing CWS&WA: Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet; available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on July 14, 2026. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Greenberg.

Approval of the Consent Agenda:

Motion: Mrs. Beckel made a motion to approve the Consent Agenda, seconded by Mr. Van Kavelaar. Motion carried unanimously.

Mr. Christensen and Mr. Van Kavelaar, new appointees from the Towns of Camden and Wyoming, respectively, were welcomed to the Authority Board of Directors.

Maintenance & Operations Status:

Mr. Scott distributed the Operation and Maintenance Reports for the past periods to the Board Members and discussed the same. Mr. Scott indicated that, in addition to routine maintenance, the Authority's field personnel had responded to an inordinate number of Miss Utility mark outs during the past period. Mr. Scott indicated that the heavy traffic of Miss Utility mark outs was indicative of the scale of construction activities and underground construction work in the Authority's service area, mostly associated with DelDOT's West Camden Bypass Project.

Mr. Scott indicated that routine maintenance included, among other tasks, the cleaning and pumping out of seven (7) sanitary sewer pump stations' wet wells.

Mr. Scott indicated that two (2) water leaks, of which one had been a repeat caused by a hole in the poly service line, had been repaired by the Authority crews.

Mr. Scott indicated that a homeowner at Mechanic Street had tried to fix their sewer service lateral. The Authority crews had corrected the problem. The Authority field personnel had been at the site until 9:00 p.m. to address the problem. The homeowner was responsible for the cost of repair work.

Maintenance & Operations Status (cont.):

Mr. Scott reported that a new maintenance employee had been added to the Authority's work force during the past period. The Authority's personnel included six (6) field crews and six (6) office employees, Mr. Scott added.

Concerning Savannah Farms, a proposed residential land development, Mr. Scott indicated that approximately 80% of the project's off-site sanitary sewer force main had been completed. The work was performed by Alan Myer Construction Company, at the project owners' expense. The Work had been inspected by the Authority's field personnel, Mr. Scott added.

Regarding the Authority's finances, Mr. Scott reported that approximately $257,000 had been collected during the past period, and about $316,000 had been billed out. Mr. Scott explained that there had been four (4) properties listed on Kent County Sheriff's Sale for which the Authority had placed liens on the properties for unpaid sewer and water billings.

Regarding Accounts Receivables (AR) aging longer than 180 days, Mr. Scott noted that the comparison between the current AR aging longer than 180 days of about $14,000, was remarkably less than $50,000 - $60,000 range a year ago. Mr. Scott credited the Authority's billing personnel for their diligence in the collection of AR's.

Engineering Report:

Gharebaghi referred to his Engineering Report for the period ended June 30, 2026, which was distributed to the Board Members, along with other meeting documents, and offered to address any questions the Board might have had on his report.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

Mr. and Mrs. Barrett indicated that their water service was shut-off when they returned from Florida. The water was shut-off the day they returned from Florida, Mrs. Barrett said. Mrs. Barrett explained that her previous tenant had changed the mailing address for her account, which had contributed to the water shut-off. Mrs. Barrett indicated that she had spoken to the Authority's billing staff and had requested the waiver of the $85.00 reconnection fee. The Authority staff had denied her request for the waiver of reconnection fee.

The Barrett's left the meeting at 7:30 p.m. following which Mr. Scott explained that the Barrett's had moved, but their address had not changed. The water and sewer billing followed the real property owner (s), Mr. Scott continued. Mr. Scott also noted that the Barrett's tenant had visited the Authority's Office after the water shut-off.

Adjournment:

Motion: Mr. Kavelaar made a motion to adjourn the Authority's Regular Meeting, seconded by Mrs. Beckel. Motion carried unanimously.

The Camden-Wyoming Sewer and Water Authority Regular Session; Authority Meeting adjourned at 7:36 p.m. The next Regular Meeting will be held on October 13, 2026, at 7:00 p.m. at the Authority's Conference Room located at 16 S. West Street, Town of Camden.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent