

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on August 14, 2012*

Authority Members present: Mr. Mark Dyer
Mr. Michael Quinn
Ms. Tracy Torres
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on August 14, 2012. The meeting was called to order at 7:02 p.m. by the Chairperson, Mr. Dyer. There were no items removed from the Consent Agenda. Mr. Dyer noted that the minutes and Documents in the Consent Agenda pertained to June, and, July of 2012, since the Authority's Regular Meeting in July had not convened.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed two sets of Operation and Maintenance Reports for June and July of 2012, and discussed the same. Mr. Scott indicated that the Authority's crews had completed the Meadow Avenue water distribution system improvements.

Mr. Scott reported that the Authority's construction inspection had been in progress at CNB Bank, Camdel Metals expansion, CR Plaza I & II, and Dover Federal Credit Union sanitary sewer extension projects.

Mr. Scott indicated that the Authority's accounts aging more than 180 days had been reduced to approximately \$55,000, most of which had been associated with foreclosures and Sheriff Sales of properties in the Authority's service area.

Mr. Scott indicated that at the request of the Board, a hypothetical sewer and water quarterly billing had been computed in a case where the Authority provided water utility services and Kent County provided sanitary sewer services. The Camden Town hall was a case in point, where Kent County provided sewer and the Authority provided water utility services. Mr. Scott indicated that the Authority's billing for both, sewer and water services at the Town Hall would have hypothetically been approximately \$310 less per quarter than when the County, and, the Authority provided sewer and water services, respectively. Mr. Scott explained the difference between the two scenarios. Kent County's sewer charges were computed irrespective of water usage, compared to the Authority's sewer charges, which would have been calculated based on actual water usage, Mr. Scott added.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott reported that a recent lightening strike had caused approximately \$6,000 in damages to the Lowe's pump station pump starters. The Authority's insurance coverage amounted to \$5,000 of the damages with the Authority covering a \$1,000 deductible.

Mr. Scott reported that as a part of CR Plaza construction activities, the Authority's existing 4-inch water main in front of the commercial development along Main Street would be up-sized to 6-inch in diameter. The up-sizing was arranged through a cost sharing agreement between the Authority and the project developers, the Onix Group. Mr. Scott also reported that water services for three existing houses, north of the intersection of Old North Road and Main Street, had been switched over to the 6-inch water main and the old services from the 4-inch main had been deleted from the system.

Mr. Scott indicated that a Cheddar's restaurant had been approved by the Town of Camden in the Camden Station commercial development. In the near future, the Authority's inspection staff would inspect the construction of sewer and water services for the proposed development, Mr. Scott added.

Mr. Scott indicated that Kent County would be doing away with grease trap inspections and recommended the development of a resolution by the Authority toward the reduction of grease discharges into the Authority's sewer collection system and pump stations. The matter was placed on the Agenda of the Authority's next Regular Meeting for further discussion.

Mr. Scott explained water sales for swimming pools. In the past, the Authority had not charged for sewer services for that amount of water which had been metered for pool fill ups. A new Application for swimming pool fill ups was placed on the Agenda of the Authority's next Regular Meeting for the Board's consideration.

Mr. Scott discussed the Authority's investment strategies toward maximizing returns and minimizing investment risks.

Engineering Report:

It was reported that the Authority's annual drinking water quality report, also known as Consumer Confidence Report (CCR), reporting on the quality of the Authority's water between January 1, 2011, and December 31, 2011, had been published in the June 22, 2012, issue of Delaware State News. The CCR had also been posted on the Authority's web page and distributed to the Town Halls, Police stations, and the Post Office. Paper copies of the report were available at the Authority's Office, Gharebaghi added.

Gharebaghi reported that evaluation of Abel Recon's proposal for the cured-in-place pipe lining and rehabilitation of the Authority's sanitary sewer system in the flood plain of Isaac's Branch had concluded. Abel Recon had been awarded the approximately \$120,000 contract to perform the work, Gharebaghi said. The project had been scheduled to commence in mid-September and be completed before the end of September, Gharebaghi added.

Engineering Report (cont.):

Gharebaghi reported that he had met with Mr. Dean Holden, P.E., of the Becker Morgan Group, regarding the redevelopment of State Police Troop 3 site on Upper King Road. In short, sewer and water utility services to the State Police Troop 3 site were physically available, Gharebaghi said. The CPCN for the site would need to be transferred to the Authority for water utility service rights, he added. Further reports on the matter would be provided at future Regular Meetings, as necessary, Gharebaghi said.

Gharebaghi advised the Board that he would be out of the Country to visit family overseas for approximately two weeks and would return in time for the Authority's September 11, 2012, Regular Meeting. Mr. Scott and he had coordinated the Authority's projects to minimize the impact of his absence on the Authority's work, Gharebaghi said. Gharebaghi would be available by telephone and email should the need for communications arise, he added.

Legal Report:

There were no legal reports.

Approval of the Consent Agenda:

Motion: Mr. McFann made a motion to approve the Consent Agenda, seconded by Mr. Winchell. Motion carried unanimously.

Irrigation Water Wells

Gharebaghi discussed his proposed correspondence with the State DNREC regarding the matter. He also discussed a proposed Application form for this purpose. At issue was the theft of the Authority's sewer services when, inconsistent with well permit conditions, irrigation well waters were used for human consumption. After discussion surrounding the matter, the following was decided:

Motion: Mr. Winchell made a motion to approve the proposed correspondence with DNREC and the proposed Application Form for irrigation wells as presented, seconded by Mr. Quinn. Motion carried by a majority vote with Mr. McFann abstaining.

The Authority's Fiscal Year 2012-2013

Mr. Dyer invited comments regarding the proposed 2012-2013 FY Budget which had been presented at the Authority's July 31, 2012, Budget Workshop Session. After discussion the following was decided:

Motion: Ms. Torres made a motion to approve the proposed CWS&WA 2012-2013 FY Budget as presented, seconded by Mr. Winchell. Motion carried unanimously.

Visitors' Comments:

There were no visitors' comments.

Adjournment:

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Mr. McFann. Motion carried unanimously.

The Regular Meeting adjourned at 8:03 p.m.

The next Regular Meeting will be held on September 11, 2012, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent