

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**  
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on December 11, 2007*

**Authority Members present:** Mr. Mark Dyer  
Mr. Gregory Harthausen  
Mr. Michael McFann  
Mr. Michael Quinn  
Ms. Jennifer Spence  
Mr. Lester Stillson

**Also in attendance representing  
the CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Ms. Mary Sherlock, Esq., Authority Attorney

**Public in Attendance:** Meeting Attendance/Sign-in Sheet; available at the  
CWS&WA Office

---

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on December 11, 2007. The meeting was called to order at 7:30 p.m. by the Chairperson, Mr. Dyer.

**Motion:** Mr. Harthausen made a motion to adopt a special order to use consent agendas, seconded by Ms. Spence. Motion carried unanimously.

In response to Mr. McFann's question, Mr. Dyer explained that the consent agenda would include the approval of the agenda, minutes, financial statements, and the staff and advisors' reports. Unless a Board Member indicates a desire to discuss an item within the consent agenda, the approval of the consent agenda would be the same as the approval of all of the above items, Mr. Dyer added. Mr. Dyer noted that any Board Member could remove any item from the consent agenda for discussion.

**Maintenance & Operations Status (Superintendents Report):**

Mr. Scott referenced and discussed his report which had been distributed to the Board Members.

The Board discussed the grease problem resulting in excessive pump station maintenance. Potential enforcement actions as well as education of customers in this regard were considered.

On behalf of the CWS&WA, Mr. Scott expressed appreciation to the Administration of the Town of Camden for the photocopy machine which was given to the CWS&WA by the Town of Camden.

**Engineering Report:**

There was no Engineering Report.

**Legal Report:**

There was no Legal Report.

**Correspondence:**

None.

**Approval of Consent Agenda:**

Motion: Mr. Stillson made a motion to approve the Consent Agenda, seconded by Mr. McFann. Motion carried unanimously.

**Old Business:**

*Bison Road Project*

Mr. Dyer referenced the Technical Feasibility Analysis which had been prepared for the Bison Road Project and indicated that the Authority Superintendent, Engineer and he had met with the Honorable Rep. Blakey to present the Analysis and discuss the same. Mr. Dyer noted that Rep. Blakey would share the study with the community to determine the level of interest in the project.

*Public Workshop Session*

Mr. Dyer indicated that Mr. Harthausen and he had met and discussed the scheduling of a Workshop Session where the Authority's customers could ask questions and discuss their concerns in an informal setting. Following discussion about the matter, a Workshop Session was scheduled for Tuesday, January 15, 2008, at 7:00 p.m. Mr. Dyer indicated that a Notice of the Public Workshop would be posted at Town Halls and other appropriate locations. Mr. Harthausen thanked Mr. Dyer for the scheduling of the Workshop Session and reaching out to the Authority's customers.

**Visitors' Comments:**

The Honorable Mayor Mooney inquired about the signature authority on disbursement of CWS&WA funds. Mr. Harthausen indicated that he had met with the Authority's Accountant and chairman, excluding Mr. Scott, since he had initiated the discussion surrounding the signature authority item. Mr. Harthausen noted that he had been satisfied with the level of cooperation and transparency of the Authority's financial statements. Mr. Harthausen indicated that he would make a recommendation regarding the matter in the future after the completion of his evaluation of the CWS&WA financial reports. Mr. Harthausen requested the addition of this item to the Agenda of the Authority's next Regular Meeting for discussion.

**Visitors' Comments (cont.):**

Mayor Mooney asked about the scheduling of the restoration of the sidewalk at Old North Road. Mr. Scott explained that, in compliance with DelDOT requirements, the restoration work would not be scheduled until the Spring of 2008, when subgrade settlement discontinued.

With regard to the grease problem at the Wal-Mart pump station and possible enforcement action, Mayor Mooney offered the assistance of the Town of Camden's code enforcement toward the effort.

It was noted that responses to questions raised at the Authority's previous Regular Meeting had been provided, in writing. In this regard Mr. Maly suggested that the Authority's responses ought to be provided to the public as well as to those who posed the questions.

**Adjournment:**

Motion: Mr. Quinn made a motion to adjourn the meeting, seconded by Ms. Spence.  
Motion carried unanimously.

The meeting adjourned at approximately 8:20 p.m.

The next Regular Meeting will be held on January 8, 2008, at 7:30 p.m.

Respectfully Submitted,  
**CAMDEN-WYOMING SEWER & WATER AUTHORITY**

Jennifer Spence  
Secretary