

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on October 14, 2014*

Authority Members present: Mr. Jeffrey Connor
Mr. Peter Couming
Mr. Larry Dougherty, Sr.
Mr. Michael Quinn
Ms. Tracy Torres
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on October 14, 2014. The meeting was called to order at 7:03 p.m. by the Chairperson, Mr. Winchell.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Couming made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott indicated that the Authority crews had - for the first time - made repairs to an air release valve along the force main alignment of the Walmart pump station. The air release valve repairs had provided a learning experience for the crews, Mr. Scott added.

Mr. Scott indicated that a fire suppression system flow testing and flushing at Lowe's during the past period were suspected to have resulted in several brown water complaint calls received at the Authority office.

Mr. Scott reported that the Authority crews had installed a water service at a property on Carter Avenue. The property's well had failed and, at the owner's request and expense, the Authority's water services had been installed to serve the property from the Authority's existing infrastructure in the area, Mr. Scott added.

Mr. Scott indicated that the Authority staff had attended a Water and Wastewater Expo sponsored by Delaware Rural Water Association in Milford, Delaware.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott indicated that the Authority's system balance for water and sewer operation following residential quarterly billing was approximately \$391,000. Mr. Scott indicated that accounts receivables, aging more than 180 days, had totaled approximately \$63,000 for the period. Mr. Scott reported that some of the Authority's funds had been moved from WSFS to Commonwealth Financial. Mr. Scott noted that the Authority's funds were insured for up to \$2M.

Mr. Scott distributed a Well Owner Report which had been provided to the Authority by U.S. Geologic Survey (USGS) on October 3, 2014. The Report provided laboratory test results for the concentrations of chemical constituents in the Authority's raw groundwater samples collected from the Authority's wells on June 12, 2012, Mr. Scott explained. The USGS report would be available for review at the Authority office, Mr. Scott added.

Mr. Scott reported that the Authority property at 161 Center Street was under contract for \$50,000. Settlement would be scheduled after the resolution of legal matters related to the deed for the property, Mr. Scott added.

Engineering Report:

Gharebaghi reported that efforts continued to be underway by the developer of the Greens at Wyoming to eliminate infiltration and inflow of ground water into the installed sanitary sewer mains in the back section of the development to make 15 single family building lots available for house construction.

Gharebaghi indicated that he had met with Mr. and Mrs. Conroy, residents of Barclay Farms regarding calcium and lime deposits at powder room sink drains. He had also spoken to Mrs. Weaver and Mrs. Moore regarding instances of brown water at Barclay Farms. The Authority continued to collect data at Barclay Farms toward isolation of the root cause of the inordinate instances of brown water at some of the homes at Barclay Farms, Gharebaghi said. Regarding the list of brown water complaints received at the Authority office, which had been requested by Mr. Dougherty, Gharebaghi noted that the Authority's Response Log for the month of September 2014, had been distributed to the Board Members for their review.

Gharebaghi reported that a Letter of Intent (LOI) had been filed with DNREC for the Drinking Water State Revolving Fund (DWSRF) loan program for approximately \$2M for the Authority's Capacity Development Project. Other project financing options, including private lending institutions, would be investigated toward securing the most economical choice for the project, he said. Regarding the Capacity Development Project, Gharebaghi indicated that three well drilling proposals had been received by the Authority. The well drilling proposals would be evaluated toward the award of the contract to the lowest priced responsible contractor. Updated reports on the project would be presented at the Authority's future Regular Meetings, Gharebaghi added.

With respect to reported instances of brown water at Barclay Farms, Ms. Torres indicated that the Office of Drinking Water had recommended a fire hydrant flushing program for Barclay Farms and asked whether the Authority had any policies dealing with the matter. Mr. Couming noted that a recent fire flow testing and flushing at Lowe's had resulted in several calls received at the Authority office from customers who had in parallel experienced brown water. Mr. Winchell also indicated that a recent Camden-Wyoming Avenue fire hydrant replacement, necessitating flushing of the new hydrant, had resulted in brown water reports from the area residents. Mr. Couming and Mr. Winchell cautioned that the unintended consequence of the very exercise of indiscriminate flushing of the fire hydrants at Barclay Farms could worsen the condition and cause additional brown water problems there. The matter would continue to be investigated toward a resolution of the brown water problem.

Legal Report:

There was no legal report.

Old Business: *Winterberry Woods*

There were no new reports on this matter. Updated reports would be presented at the Authority's future Regular Meetings.

A Laboratory for Learning

Mr. Couming provided an updated report on the progress of the Program on which he had reported during the Authority's past Regular Meetings. Mr. Couming indicated that the program's first session, held on September 25, 2014, had been attended by 16 students and five parents. Presentations on the Authority's past projects had been well received by the program participants, Mr. Couming noted. Mr. Couming also noted that efforts would continue toward enrolling additional eligible students to participate in the program as well as to schedule guest speakers for future sessions. The next program session was scheduled for October 23, 2014, at 6:30 p.m., Mr. Couming added.

New Business: *Comprehensive Planning Committee (CPC)*

Mr. Couming referenced the notes of the first meeting of the CPC, held on October 1, 2014, and discussed the committee's objectives. Mr. Couming indicated that the CPC had identified areas where the Authority's services could be offered to increase the Authority's customer base and to provide vital public water and sewer services to areas with failing septic systems and potentially contaminated private water wells. The CPC would work on proposals for consideration by the Board toward offering the Authority's services in the identified areas. Mr. Couming noted that the Certificate of Public Necessity and Convenience (CPCN) in the area of Upper King Road and Lochmeath Way, which was currently held by Tidewater Utilities, Inc. (TUI), complicated the offering of the Authority's water utility services to the area. For this reason, Mr. Couming continued, Mr. Couming would contact the area legislators toward requesting their assistance with the resolution of this matter.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

Mr. McFann commended the Authority's sale of the property at 161 Center Street for the asking price in a very short time, indeed.

Adjournment:

Motion: Ms. Torres made a motion to adjourn the Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Regular Meeting adjourned at 8:20 p.m.

The next Regular Meeting will be held on November 11, 2014, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent