

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**  
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on February 10, 2015*

**Authority Members present:** Mr. Jeffrey Connor  
Mr. Peter Couming  
Mr. Larry Dougherty, Sr.  
Mr. Michael Quinn  
Mr. Daniel Ridgely  
Mr. James Winchell

**Also in attendance representing  
the CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on February 10, 2015. The meeting was called to order at 7:05 p.m. by the Chairperson, Mr. Couming.

Mr. Couming explained the Consent Agenda for the benefit of the new Board Member, Mr. Ridgely. There were no items removed from the Consent Agenda.

**Approval of the Consent Agenda:**

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Connor. Motion carried unanimously.

**Maintenance & Operations Status (Superintendent Report):**

Mr. Scott distributed the Operations and Maintenance Report for the period and discussed the same. Mr. Scott indicated that during the period, in addition to preventative maintenance, the Authority crews had repaired or replaced broken water meters due to below freezing temperatures.

Mr. Scott discussed the accumulated grease problem at the Walmart pump station and noted that the source of the grease discharges into the sanitary sewer system had been identified through closed captioned TV inspections. Jade Garden had been billed for the disposing of the accumulated grease by transportation of the same to the Kent County wastewater treatment facility. Mr. Scott explained the relationship between the water heater setting of commercial dishwashers and the quantity of grease that could potentially not solidify until it arrived at the Walmart pump station and then solidify, as it related to malfunctioning or overwhelmed grease traps.

Mr. Scott indicated that, in general, those restaurants/customers who cause grease problems would be held accountable for the removal and disposal of the accumulated grease. Mr. Dougherty expressed empathy for Jade Gardens and others who might be following state regulations for grease traps. Mr. Scott explained that Kent County was the only entity that enforced grease traps' regulations.

### **Maintenance & Operations Status (Superintendent Report, cont.):**

Mr. Scott noted that the current system balance was approximately \$198,000 (October 2014 billing), of which approximately \$176,000 had already been collected to date. Mr. Scott indicated that, weather permitting, a disconnection of water services had been scheduled for February 25, 2015, for delinquent accounts. Mr. Scott indicated that three homes were undergoing foreclosure/Sheriff Sale of which two were secured by liens against the properties to protect the Authority.

Mr. Scott indicated that annual water withdrawal and consumption records had been submitted to the Delaware Department of Natural Resources and Environmental Control (DNREC) for calendar year 2014.

Mr. Scott noted that for the first quarter of the fiscal year (October, November and December 2014) the Authority's income and expenses had been 25.3% and 21.6% of the Authority's budget, respectively, for water operations and 25.1% and 20.7%, respectively, for sewer operations. Mr. Scott expressed satisfaction with the Authority's financial performance and indicated that financial operations were on track with the Authority's budget for the first quarter of the current fiscal year. Responding to Mr. Dougherty's inquiry, Mr. Scott indicated that general expenses were split 50/50 between the water and sewer operations and specific expenses were allocated to sewer or water operations where applicable. Mr. Scott also explained that items, such as the Vac-Truck, which had been purchased through impact fee accounts, would have their maintenance costs allocated to the Authority's operations accounts.

### **Engineering Report:**

On the Capacity Development Project, Gharebaghi indicated that three well drilling contractors' finalized proposals for the Authority's new well at the Upper King Road property had been evaluated and American Water Well Systems, Inc. had been selected to perform the work. A schedule for the completion of well drilling had not yet been submitted, but, was anticipated in the near future. It was explained that the scheduling of the well drilling work was dependent on weather conditions. It was noted that the Authority was working with four banks and the State Revolving Fund Program toward project financing. The Authority's reserve funds would be used for the well drilling work so as not to delay the work.

Regarding the Laboratory for Learning Program, it was reported that on Thursday, January 29, 2015, Ms. Meghan Lester, P.E., a geotechnical engineer and a member of the Delaware Association of Professional Engineers Council, had made a presentation on geotechnical engineering to the 12 student participants. The presentation had included hands on standard proctor testing to determine the relationship between soil samples' bearing capacity and compaction. The next Laboratory for Learning Program session was scheduled for February 26, 2015, and Mr. Keith Harrison of the Delaware Office of Drinking Water would be the guest speaker, Gharebaghi added.

Mr. Couming mentioned the Delaware Rural Water Association's Conference on February 24 and 25, 2015, at the Harrington Fairgrounds and asked if the Authority would be represented there. Mr. Scott indicated that four of the Authority's personnel would be attending the conference and classes. The cost of the conference was \$50 per person and the Authority would pay for any of the interested Board Members should they decide to attend the conference.

**Legal Report:**

There was no legal report.

**Comprehensive Planning Committee:**

Mr. Scott offered a proposed Mission Statement for CWS&WA for discussion. The Statement would be reviewed by Board Members for discussion at the next Regular Meeting.

With respect to the Public Service Initiative summary which had been distributed during the last Regular Meeting, Mr. Dougherty expressed concern related to the waiver of any of the Authority's impact fees for the existing homes along Upper King Road and Lochmeath Way. Mr. Dougherty argued that since the fees were expected to be paid by the residents of Camden and Wyoming who engaged in home construction, they should similarly be expected from all new users of the Authority's systems. Mr. Ridgely and Mr. Scott explained that, notwithstanding Certificate of Public Convenience and Necessity (CPCN's), according to DNREC's regulations, construction permits for wells and septic systems would not be granted to those to whose properties public water and sewer services were available. In this regard Mr. Couming indicated that he has been in contact with the area Representatives, Senators, and the Public Advocate's office regarding the flaws in the CPCN process in cases such as the Upper King Road and Lochmeath Way area. Various ideas regarding the Authority's offer of its services to the area residents with failing septic systems and wells were discussed. It was decided to discuss the matter in greater detail at the Authority's next Regular Meeting to determine time limits and fees for potential new customers in the area and to evaluate ways of gauging the interest of the impacted residents.

**Correspondence:**

With the exception of those referenced above, there was no other correspondence.

**Visitors' Comments:**

Mr. McFann asked about the Upper King Road and Lochmeath Way properties in response to which Mr. Winchell explained that the infrastructure in the area were existing and already paid for by other than the Authority's customers. Mr. Winchell indicated that, with the exception of sewer and water service lateral connections, the Authority would not need to install any additional sewer or water mains to serve the subject properties.

**Adjournment:**

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Mr. Dougherty. Motion carried unanimously.

The Regular Meeting adjourned at 8:40 p.m. The next Regular Meeting will be held on March 10, 2015, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.  
CWS&WA Superintendent