

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on July 14, 2015*

Authority Members present: Mr. Jeffrey Connor
Mr. Peter Couming
Mr. Larry Dougherty, Sr.
Mr. Michael Quinn
Mr. Daniel Ridgely
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on July 14, 2015. The meeting was called to order at 7:01 p.m. by the Chairperson, Mr. Couming.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operations and Maintenance Report for the period and discussed the same. Mr. Scott indicated that the time the Authority crews had spent during the past period in performing mark-outs was remarkably higher than the norm because of the Camden-Wyoming road work.

Mr. Scott explained that the Walmart pump station - which accepted wastewater discharges from Newell's Creek and all of the commercial land uses adjacent to Newell's Creek - needed to be repaired. The re-building of the station's pumps had last been performed in 2011, Mr. Scott noted. Mr. Scott estimated the re-building of the station's two pumps would cost approximately \$3,000. Mr. Scott explained that the two pumps would be disconnected and delivered to Deckman Electric where they would be re-built, and brought back the same day, to minimize the station's down time. Mr. Scott explained that during the up-to 48-hours, when the pumps might be disconnected, a portable by-pass pump would be set up to temporarily pump out the station when needed. Mr. Scott noted that the re-building of the pumps included new impellers and wearing rings for the pumps.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott indicated that cleaning and CCTV video inspection of deeper sections of the sewer system, such as Mechanic Street in Wyoming, would continue to be conducted to, hopefully, locate and identify sources of infiltration and inflow (I&I) of ground water into the sewer system toward repair of the same. In response to Mr. Winchell's question about pipe lining, Mr. Scott indicated that because of the number of laterals that were connected to the Mechanic Street sewer main, pipe lining might not substantially reduce I&I since the pipe lining would have to be cut to allow flow from each lateral to discharge into the sewer main. The cutting of the pipe liner, coupled with the fact the sewer main at Mechanic Street was quite deep, would not make it practical to seal the openings after cutting of the pipe liner for laterals.

Mr. Scott indicated that the Authority crews had installed a new fire hydrant at Harrison Street which was connected to an existing 6-inch diameter water main. This hydrant replaced an older hydrant which was on a 4-inch diameter pipe, Mr. Scott added.

Mr. Scott explained that the repair of a water leak at Camden-Wyoming Ave. some time ago had necessitated the restoration of the existing concrete pavement. Mr. Scott indicated that Del DOT required a 22 ft. x 14 ft. concrete replacement patch for the Camden-Wyoming Ave. pavement restoration. Mr. Scott estimated that the concrete patching could cost as much as \$50,000. Mr. Scott noted that Mitten Contracting had been contacted to evaluate scheduling of the work and maintenance of traffic during the work which must be performed at night. Mr. Connor asked if the same contractor - currently working on Camden-Wyoming Ave. Sidewalks - could perform the work. Mr. Scott indicated that the sidewalk work contractor did not have the capacity to take on the concrete road patching at Camden-Wyoming Ave. In response to Mr. Couming's question, Mr. Scott explained that the Camden-Wyoming Ave. pavement needed to be concrete because of the traffic volume, especially that of trucks. Updated reports on this project would be provided at future Regular Meetings, Mr. Scott added. Mr. Connor asked if Mumford & Miller could perform the Camden-Wyoming Ave. concrete patching. Mr. Scott indicated that he would consider Mumford & Miller for the work, however, he noted that scheduling might represent an issue.

In response to Mr. Dougherty regarding ground and shop maintenance, in the Superintendent Report, Mr. Scott noted that the item was mostly the Authority grounds grass cutting for the last period.

Mr. Scott indicated that, with the quarterly billing completed, the system balance was \$376,466, and \$148,888 had been collected since the previous month. Mr. Scott noted that \$281,000 was not yet due. Mr. Scott indicated that accounts receivables (AR) aging more than 180 days had totaled approximately \$76,000.

Mr. Scott distributed a work schedule from Caldwell Tanks regarding the construction of the Authority's 1 MG tank. Mr. Scott explained that by having Caldwell Tanks purchase steel for the project in conformity with their Agreement and schedule, the Authority stood to benefit more than \$50,000 in lower steel prices. Therefore, Mr. Scott indicated that it was imperative to have the project move forward without the possibility of liquidated damages resulting from any delays. Mr. Scott also indicated that the Authority would not want to authorize the commencement of the work and then be stopped for any reason. Again, this could be costly to the Authority, Mr. Scott added.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Couming referred to correspondence from Ms. Sherlock, Esq., addressed to Mr. Eliassen Esq., dated July 14, 2015, regarding the Town of Camden Construction Permit fees. Ms. Sherlock's letter was discussed. Mr. Scott indicated that the Authority would need confirmation from the Town of Camden that the work could commence in August as scheduled by Caldwell Tanks. In response to Mr. Ridgely's question, Mr. Scott noted that Corrosion Control Corporation who would be painting and sterilizing the tank would act as third party inspection and bring any issues to the Authority's attention before painting of the tank. Mr. Ridgely also requested a copy of the Caldwell Tanks Agreement. Gharebaghi indicated that he would email Mr. Ridgely the Agreement.

Engineering Report:

On the Capacity Development Project, Gharebaghi reported that the water quality testing of the pilot well had been completed by QC Laboratories and submitted by American Water Well Systems, Inc. (AWWS) to the Office of Drinking Water (ODW). The results were approved by the ODW to proceed with the production well. According to AWWS the work on the production well would begin in early August, Gharebaghi added.

Gharebaghi indicated that Caldwell Tanks had commissioned additional deep foundation probe geotechnical investigation - which had been completed on July 9, 2015 - for the design of the deep foundation as a result of existing site soils. According to Caldwell Tanks, this work was scheduled to be completed by the end of July. Gharebaghi also reported that the location of the proposed tank had been staked out at the site with iron pins set at the center and two other offset points.

Gharebaghi reported that the Authority's Consumer Confidence Report (CCR), reporting the status of the Authority's water quality for calendar year 2014, was available on the web at www.cwswa.com. The direct link to the report was www.cwswa.com/2015CCR.pdf Notices were affixed onto customers' bills advising them of the availability of the CCR with the billing mailed on June 29 and 30, 2015. The CCR had been distributed to the ODW, Towns of Camden and Wyoming, the Post Office and the Delaware State Public Advocate, Gharebaghi added.

Legal Report:

Ms. Sherlock was not in attendance. However, her correspondence, addressed to Mr. Eliassen Esq., dated July 14, 2015, regarding the Town of Camden Construction Permit fees was discussed. Mr. Winchell indicated that he had provided a report on the matter at the Town of Wyoming. Mr. Winchell asserted that the Authority should not have to pay any fees to the Town of Camden for the water tank construction permit.

Mr. Couming was joined by other Board Members when he indicated that the Authority ought to provide the Town of Camden's Attorney the opportunity to respond to Ms. Sherlock's letter. He also indicated that the Board would need to have a legal opinion from Ms. Sherlock regarding the matter. The consensus of the Board was to wait for the Town of Camden's response and for Ms. Sherlock's investigation and advice before taking any action.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

New Business *Town of Camden Permit Fees*

Mr. Ridgely reported that he had made a presentation at the last Town of Camden Mayor and Council Meeting on the matter of permit fees for the Authority's IMG water tank project. Mr. Ridgely indicated that he had cited a provision in the 2006 International Building Code (IBC), Section 105.2.3 which states that "A permit shall not be required for installation . . . that is under the ownership and control of public service agencies by established right." The Town of Camden had adopted the 2006 IBC, Mr. Ridgely added. Mr. Ridgely noted that he had also proposed a fee schedule for above-ground infrastructure structures during his presentation to the Town of Camden Mayor and Council Meeting.

Mr. Dougherty applauded Mr. Ridgely's presentation and indicated that, although he would not vote on the matter at the Town of Camden Council, he felt that pursuing Mr. Ridgely's citation of the IBC would be more advantageous to the Authority than a separate fee schedule for above ground structures.

Visitors' Comments:

Mr. McFann asked whether the Authority had planned any sewer or water repair works at Rail Road Ave. where Eastern Shore would be working on gas mains. Mr. Scott indicated that the Authority did not have any repair projects scheduled in the area.

Mr. McFann also cautioned that the Town of Camden permit issue might be costly to the Authority if not resolved quickly.

Mr. Couming explained that because the Authority had not paid permit fees to the Town of Camden for the Authority's other water tanks, it was believed that the Town would similarly not charge for the proposed IMG tank when the property was annexed into the incorporated limits of the Town of Camden.

Mr. Dougherty indicated that the Town of Camden had not found any documents indicating whether the Authority had paid permit fees for the previous tanks or not.

Adjournment:

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Mr. Winchell. Motion carried unanimously.

The Regular Meeting adjourned at 8:00 p.m. The next Regular Meeting will be held on August 11, 2015, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent