

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on February 14, 2017*

Authority Members present: Ms. Mary Ellen Gray
Mr. Thomas Ness
Mr. Michael Quinn, Chairperson
Mr. Daniel Ridgely, Vice Chairperson
Mr. James Winchell
Mr. Daniel Woodall

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Mary Sherlock, Esq. Authority Attorney

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on February 14, 2017. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Quinn.

Mr. Quinn welcomed Ms. Gray to the Authority Board of Directors and noted that Ms. Gray, who resided at Chapelcroft, had been appointed by the Mayor and Council of the Town of Camden to serve on the Authority Board.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Woodall made a motion to approve the Consent Agenda, seconded by Mr. Winchell. Motion carried unanimously.

The order of the Meeting Agenda was revised to consider "New Business" before Maintenance and Operation Status.

New Business: *Reorganization*

Motion: Mr. Winchell made a motion to nominate Mr. Quinn for the Chairperson position and Mr. Ridgely for the Vice Chairperson position for calendar year 2017, seconded by Mr. Woodall. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operation and Maintenance Report for the period and discussed the same. Mr. Scott noted that the Authority crews had performed routine pump station maintenance and water sampling during the past period. Mr. Scott also noted that the Authority crews had repaired two water service leaks on the customer side.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott reported that the Authority crews had dealt with a low water alarm at the Wynsome Knoll sanitary sewer pump station. Mr. Scott also reported that the Authority crews had pumped out the sanitary sewer holding tanks at Southside Baptist Church. The Church paid for this item, Mr. Scott added.

Mr. Scott reported that the Authority crew had completed the construction of a concrete pedestal at the new well house at Upper King Road.

Mr. Scott indicated that the Authority crews had shut off water service to three locations with seriously delinquent account holders, and, had restored service to five locations whose account holders had made payments to cover their delinquencies.

Mr. Scott reported that the Authority was continuing to work the Delaware Geological Survey toward the discovery of possible remedies at Well No. 4 (The North Well).

Regarding the Authority's finances, Mr. Scott indicated that the total system outstanding balance was approximately \$157,000. Mr. Scott also noted that the monthly commercial billing had been completed. The Accounts Receivables (AR) aging longer than 180 days was approximately \$63,000, Mr. Scott added.

In response to Mr. Winchell's inquiry, Mr. Scott indicated that the Kent County sanitary sewer system had released raw sewage into the St. Jones River and had impacted the operation of the Authority's Southern Sewer District pump station. The Authority crew had set up by-pass pumping and diverted the Authority's pump station discharges to a by-pass route which directed the flow through South Street.

In response to Ms. Gray's question, Mr. Scott explained that the Delaware Geologic Survey at the University of Delaware had been measuring the static water level of the Piney Point Aquifer which has been dropping at an alarming rate. Through throttling down the outflow from the North Well, the Authority had been able to continue to use the well, albeit at a reduced rate of flow, and relying more on the Cheswold Aquifer Well Number 2 (The South Well) to sustain its necessary flow rate until the new well at Upper King Road was completed, Mr. Scott stated.

Engineering Report:

Regarding the Capacity Development Project, Gharebaghi indicated that the Authority had received a chlorination equipment quote from Regal Gas Chlorination for the new pump house. Other component of the pump house, such as a heater, a motorized damper for fresh air intake, etc. had already been ordered Gharebaghi added. Gharebaghi also indicated that the Authority had received submittals related to an emergency chlorine gas scrubber for the new chlorination room from De Nora Water Technologies, Inc. A meeting was scheduled for mid-February with the representatives of De Nora to review the operation and maintenance manual as well as shop drawings and specifications of the chlorine gas scrubber, Gharebaghi said

Engineering Report (cont.):

Gharebaghi indicated that the Authority had received the Capital Safety, 3M Fall Protection Apparatus for climbing the new 1 MG elevated water storage tank. The original equipment had been recalled by the manufacturer, Gharebaghi explained.

Gharebaghi indicated that the Authority had been working with American Water Well Systems (AWWS) and the Delaware Geological Survey toward the selection of the best setting level for the pumps at the new well considering the variations in the static water level of the Piney Point Aquifer. Gharebaghi explained that the depth to static water level of the Piney Point Aquifer had been recorded to be 79-feet below ground in 1969, and per the Delaware Geological Survey measurement in February of 2017, this level had dropped to 163-feet below ground. The measurements and historical data indicated a decline in static water level of approximately 84-feet in 48-years, or about 1.75-feet per year. While the historic decline of the static water level of the Piney Point Aquifer was about 1.75-feet per year, the future decline of the aquifer's static water level could be more or less, Gharebaghi noted. The Authority, AWWS, and the pump manufacturer, flowserve would focus on the longest possible useful life of the new well, Gharebaghi said.

Gharebaghi indicated that a fire flow test had been scheduled in mid-February for the proposed Camden Square commercial land development at the north east corner of Routes 10 and 13. The notice of the same had been published in the Delaware State News, Gharebaghi added.

Gharebaghi reported that Mr. Scott and he had met with Mr. DiMondi, Mr. Troy Adams of Mountain Engineering - Mr. DiMondi's project engineer - and Mr. Wade Wyatt of Salt Air Homes regarding a proposed residential land development behind the Post Office at Caesar Rodney Avenue and Center Street. Mr. DiMondi had indicated that the proposed land development would consist of approximately 24 townhouses and the purpose of his meeting with the Authority had been to discuss, on a preliminary basis, the sewer and water connections for the proposed development. Mr. DiMondi had indicated that the proposed site and utility construction plans would be submitted to the Town of Wyoming and the Authority in the near future.

Gharebaghi was pleased to report that there had been no complaints about brown water from Barclay Farms since the new 1 MG elevated water storage tank had been placed in Service in November of 2016.

Gharebaghi indicated that Mr. Quinn and he would be meeting with representatives of Tidewater Utilities, Inc. (TUI), at TUI's request to discuss emergency interconnection of the Authority and TUI's water distribution Systems. A report regarding the subject meeting would be presented to the Authority Board, Gharebaghi added.

Legal Report:

Ms. Sherlock indicated that her report would be presented in an executive session.

Comprehensive Planning Committee (CPC):

There was no CPC report. However, for the benefit of Ms. Gray, Mr. Ridgely explained the purpose of the CPC. Mr. Ridgely indicated that the CPC had identified and prioritized capital improvement projects. Mr. Ridgely also indicated that the improvements identified by the CPC, including the rehabilitation of the Authority's sanitary sewer system, had been included in the Authority's current budget.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

Mr. McFann asked for the reason that Ms. Sherlock's report needed to be presented in an executive session. Ms. Sherlock explained that, under the Freedom of Information Act, legal matters pertaining to ongoing litigation were eligible for discussion in executive sessions.

Mr. and Mrs. McFann, who were the only members of the public in attendance, left the meeting. As such, there was no need to convene an executive session.

Ms. Sherlock indicated that oral arguments had been presented before Chancellor Slights, Court of Chancery, on December 29, 2016, where Mr. Eliassen, Esq., representing the Town of Camden, and Ms. Sherlock, Esq., representing the Authority, had offered their arguments regarding the Town of Camden Building Permit issue. Ms. Sherlock noted that limited depositions could be taken until March 10, 2017, by both parties, and legal memorandums had been scheduled to be submitted to Chancellor Slights on April 10, 2017. Responding to Mr. Woodall's inquiry, Ms. Sherlock indicated that depositions were sworn statements. In response to Ms. Gray's question, Ms. Sherlock indicated that if the attorneys chose to depose individuals with knowledge of the case, they could do so until March 10, 2017, and then submit their memorandums to the Chancellor on April 10, 2017.

Ms. Sherlock explained that the difference between building permit fees and taxes, and the Town of Camden's adoption of the International Building Code (IBC) were the issues that Chancellor Slights had identified. Responding to Ms. Gray, Ms. Sherlock indicated that the issue was whether the Town of Camden's building permit fee was truly a fee or was it a tax. Additionally, Ms. Sherlock noted that the IBC, adopted by the Town of Camden, had indicated that a permit shall not be required of public service agencies for the installation, alteration or repair of generation, transmission, distribution or metering or other related equipment that was under the ownership and control of public service agencies by established right. Mr. Ridgely agreed to provide Ms. Sherlock with a copy of the IBC.

In response to Ms. Gray's question, it was noted that the Town of Camden had not performed any inspections during the construction of the 1 MG tank. It was also noted that the inspections had been performed by independent third party inspectors the expenses for whom had been borne by the Authority.

Adjournment:

Motion: Mr. Winchell made a motion to adjourn the Regular Meeting, seconded by Mr. Ridgely. Motion carried unanimously.

The Regular Meeting adjourned at 7:50 p.m. The next Regular Meeting will be held on March 14, 2017, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent