

# CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on May 9, 2017*

**Authority Members present:** Mr. Michael Quinn, Chairperson  
Mr. Daniel Ridgely, Vice Chairperson  
Mr. James Winchell  
Mr. Daniel Woodall

**Also in attendance representing  
the CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on May 9, 2017. The meeting was called to order at 7:03 p.m. by the Chairperson, Mr. Quinn.

There were no items removed from the Consent Agenda.

## **Approval of the Consent Agenda:**

**Motion:** Mr. Ridgely made a motion to approve the Consent Agenda, seconded by Mr. Woodall. Motion carried unanimously.

## **Maintenance & Operations Status (Superintendent Report):**

Mr. Scott distributed the Operation and Maintenance Report for the period and discussed the same. Mr. Scott noted that the brown water complaints had occurred due to the Camden-Wyoming Fire Company withdrawing non-emergency water from the Authority's fire hydrants without advising the Authority prior to their activities.

Mr. Scott indicated that the Authority crews had cleared a sewer blockage at Texas Road House. The blockage had because of accumulated grease in the restaurant's grease trap, Mr. Scott added. Mr. Scott also indicated that the restaurant had been charged for the Authority Crews' efforts to clear the restaurant's sanitary sewer lateral.

Mr. Scott noted that the Authority crews had pumped out the temporary sanitary sewer holding tank at Southside Baptist Church. As usual, the church was invoiced for this service, Mr. Scott added.

Regarding the Authority's finances, Mr. Scott indicated that the total system balance was approximately \$181,900, of which approximately \$146,300 was for residential and approximately \$35,600 for commercial accounts. The Accounts Receivables (AR) aging longer than 180 days was approximately \$66,000, Mr. Scott added. Mr. Scott also noted that six properties had been scheduled for Sheriff Sale within the Authority service area. Mr. Scott indicated that at the midpoint of the current fiscal year, water revenues had been 48% of the annual budget and expenses on the water side 41% of the annual budget.

### **Maintenance & Operations Status (Superintendent Report, cont.):**

Regarding the Authority's financial performance on the sewer side, during the current fiscal year's half way point, Mr. Scott indicated that revenues had been 50% of the budget, while expenses of the Authority's sewer operations had remained at 42% of the budget.

### **Engineering Report:**

Regarding the Capacity Development Project, Gharebaghi indicated that during the pump/motor start up, which had been scheduled for April 7, 2017, the pump/motor experienced failure after about ten minutes. The pump/motor had seized up, Gharebaghi added. AWWWS, the well drilling contractor, removed the motor, discharge head and pumps (Bowls) from the well for trouble shooting. The failure recurred after the reinstallation of the pumps and motor. Representatives of Flowserve, the pump manufacturer, were anticipated to assist with the diagnosis of the problem causing pump/motor failure.

Gharebaghi indicated that the Authority had received a chlorine gas detection system, including back up batteries and a low voltage strobe light, for the chlorination room at the new well house.

Gharebaghi reported that the developers of Wynsome Knoll had decided to commence construction of phase 4 of the project before starting the second phase. A preconstruction meeting had been held with the contractor - Alpine Construction - to coordinate phase 4 of the project and review shop drawings for the construction materials proposed to be utilized, Gharebaghi added.

Regarding Tidewater Utilities, Inc. (TUI), Gharebaghi indicated that following the CPC and Regular Meetings in June, the Authority could reach out to TUI regarding a proposed mutually beneficial interconnection of the Authority's water distribution system and that of TUI's.

### **Legal Report:**

There was no legal report.

### **Comprehensive Planning Committee (CPC):**

As he had advised during the last Regular Meeting, Mr. Ridgely suggested that the CPC ought to investigate the TUI matter and report CPC's findings and recommendations for the Board's consideration.

For discussion and evaluation of TUI's proposal, a Workshop Session was scheduled for the 4<sup>th</sup> Tuesday of the month (May 23, 2017; 7:00 p.m. at the Authority's Conference Room).

Mr. Ridgely also indicated that CPC ought to continue the consideration of short, intermediate, and long range projects, including their budgets and progress.

**Correspondence:**

With the exception of those referenced above, there was no other correspondence.

**Visitors' Comments:**

There were no visitors' comments.

**Adjournment:**

Motion: Mr. Winchell made a motion to adjourn the Regular Meeting, seconded by Mr. Ridgely. Motion carried unanimously.

The Regular Meeting adjourned at 7:35 p.m. The next Regular Meeting will be held on June 13, 2017, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.  
CWS&WA Superintendent