

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**  
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Workshop Session  
Held on February 14, 2012*

**Authority Members present:** Mr. Mark Dyer  
Mr. Michael Quinn  
Mr. James Winchell

**Also in attendance representing  
the CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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In the absence of a quorum, the Camden-Wyoming Sewer and Water Authority (CWS&WA) Regular monthly public meeting did not convene. Instead, a Workshop Session was held and called to order at 7:12 p.m. by the Chairperson, Mr. Dyer.

Mr. Scott reported that the Authority's financial Audits for the previous fiscal year had been completed and requested the Board's review of the Audit toward formal acceptance of the same at the Authority's next Regular Meeting.

Mr. Scott indicated that the Authority's health insurance carrier, Blue Cross and Blue Shield, had proposed a 9% increase in their premiums. However, through modification of deductible amounts for prescription medications, the Authority was able to maintain the same coverage without an increase in the premiums.

Mr. Scott directed the Board Members' attention to three policies pertaining to maintenance of records, conflicts of interest, and whistle blower protection, which had been distributed in the Board members' folders. Mr. Scott requested the Board's review of the policies toward their formal adoption at the Authority's future Regular Meetings.

Mr. Scott indicated that the Authority's Accountant would attend the Authority's next Regular Meeting to discuss the Authority's financial obligations and the implications associated with the satisfaction of each.

Mr. Dyer announced the resignation of Ms. Tracey Green from the Authority's Board of Directors.

The Authority's Engineer projected on the screen photographs of the Authority construction crews' recent activities during the repair of a deep sewer service lateral at Chapelcroft for the Board's viewing.

**Adjournment:**

The Workshop Session adjourned at 7:25 p.m.

The next Regular Meeting will be held on March 13, 2012, at 7:00 p.m.

Respectfully Submitted,  
**CAMDEN-WYOMING SEWER & WATER AUTHORITY**

Harold L. Scott, Sr.  
CWS&WA Superintendent