

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on June 10, 2014*

Authority Members present: Mr. Jeffrey Connor
Mr. Peter Couming
Mr. Larry Dougherty, Sr.
Mr. Michael Quinn
Ms. Tracy Torres
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Mr. Tracy Warga, Esq., Asst. CWS&WA Attorney

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on June 10, 2014. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Winchell.

It was noted that Ms. Torres - who was not in attendance at the Authority's May 13, 2014, Regular Meeting - had obviously not seconded the motion to adjourn that Meeting as was erroneously indicated on the meeting minutes. The minutes of the Authority's May 13, 2014, Regular Meeting is hereby also revised to reflect the correct spelling of Mr. Dougherty's last name. With the exception of the above referenced meeting minutes, there were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Couming made a motion to approve the Consent Agenda with the above revisions to the minutes of the Authority's May 13, 2014, Regular Meeting, seconded by Ms. Torres. Motion carried unanimously.

Mr. Couming explained the Town of Camden's annexation process related to the Authority's annexation request for the Upper King Road property.

Ms. Torres requested the addition of Brown Water issues to the Agenda of the Authority's next Meeting.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott reported that the Authority crews had marked out the Authority's underground utilities in 65 locations per Miss Utility requests. Mr. Scott noted that DelDOT and other work within the State's rights-of-way had been the reason for the unusually high number of Miss Utility mark out requests.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott indicated that the Authority's crews had installed water services for two homes where private water wells had failed.

Mr. Scott reported that the Authority's balances for water and sewer operations were \$32,301 and \$87,759, respectively. Approximately, \$64,000 had been collected since the last billing, Mr. Scott added. Mr. Scott indicated that of the 40 disconnected water services for delinquent accounts, 17 had remained shut off without any contact with the impacted property owners. Mr. Scott indicated that re-connection fees had totaled \$2,380 for the period. Mr. Scott also noted that the Towns of Camden and Wyoming were provided with a list of properties with disconnected water services for the Towns' occupancy certification confirmations. Mr. Scott indicated that accounts receivables, aging more than 180 days, had totaled approximately \$65,000, more than 90 days about \$7,600 and current about \$37,000.

Engineering Report:

Gharebaghi distributed copies of his Tidewater Utilities, Inc. (TUI) water bill and discussed payment of 116% more, for the same water usage, than would have been paid if he had been a CWS&WA customer [*For 11,960 gallons usage, the Authority's water bill would have been \$80.86 vs. \$174.92 paid to TUI*]

The Delaware State News Article, published on Thursday, May 22, 2014, regarding the City of Dover looking to Water and Sewer rates to close budget gaps was discussed.

Gharebaghi indicated that work had been in progress on the Capacity Development Project as follows:

Three well Drilling companies had been contacted from whom proposals were anticipated for the well drilling work:

- A.C. Schultes from Bridgeville, DE (A.C. Schultes installed the Authority's replacement well No. 2R in 2009, and in 2010, A.C. Schultes provided inspection services for the Authority's Well No. 4)
- Somerset Well drilling from Westover MD,
- American water well systems from Seaford, DE.

The scope of well drilling work would include:

- Drilling a 4-inch PVC test well, approximately 400 feet in depth,
- Following design, the installation of a 12-inch steel production well approximately 400 feet in depth in the Piney Point aquifer,
- Installation of a 600-GPM pump system. Two pump system alternates have been requested: 1) a shaft driven, similar to our existing two well pumps, and 2) a submersible pump system for Authority's consideration.

Gharebaghi indicated that he had requested and received a proposal from Hillis-Carnes associates, a geotechnical consulting engineering firm headquartered in Annapolis Junction, Maryland, with a branch office in Dover, for geotechnical analysis at the site toward the design of a foundation system for the proposed 1 MG elevated water storage tank. Hillis-Carnes had been responsible for the geotechnical work for the Authority's existing 1 MG tank at Camden Business Center in 2000, Gharebaghi added.

Engineering Report (cont.):

Gharebaghi indicated that he had met with Mr. Mike Drapola, a resident of Barclay Farms, regarding incidents of brown water there. Water filtration and flushing had been discussed and water samples with ferrous oxide precipitated out of solution as well as mixed had been observed and discussed, Gharebaghi added.

Gharebaghi noted that beginning July 1, 2014, the Authority's customers could view the 2014 Water Quality Report, or Consumer Confidence Report (CCR), reporting the status of the Authority's water quality for the 2013 calendar year, on the web at www.cswa.com. The direct link to the report would be www.cswa.com/2014CCR.pdf

A Laboratory for Learning

Mr. Couming provided an updated report on the proposed Laboratory for Learning Program on which he had reported during the Authority's last several Regular Meetings. Mr. Couming indicated that efforts would continue toward enrolling a minimum of 12 students to participate in the program.

Legal Report:

There was no legal report.

Old Business: *Winterberry Woods*

With regard to the proposed Winterberry Woods, there were no new developments on which to report.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

There were no public comments.

Adjournment:

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Mr. Dougherty. Motion carried unanimously.

The Regular Meeting adjourned at 8:12 p.m.

The next Regular Meeting will be held on July 8, 2014, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent