

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on August 13, 2013*

Authority Members present: Mrs. Barbara Blomquist
Mr. Jeffrey Connor
Mr. Michael Quinn
Ms. Tracy Torres
Mr. James Winchell
Mr. James Wood

**Also in attendance representing
the CWS&WA:**

Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Mr. George Luff, CPA, Authority Accountant
Mr. Tyler Luff, CPA, Luff & Assoc.
Ms. Mary Sherlock, Esq., Authority Attorney

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on August 13, 2013. The meeting was called to order at 7:02 p.m. by the Chairperson, Mr. Winchell.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Ms. Torres made a motion to approve the Consent Agenda, seconded by Mr. Wood. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott reported that the Authority's 300,000 Gallon elevated water storage tank had been repainted by Corrosion Control Corporation, with whom the Authority had a 10-year maintenance contract. As he had done during the Authority's July 9, 2013, Regular Meeting, Mr. Scott explained that emptying the tank had caused hydraulic pressure differentials (water hammer) in the water distribution system. When disturbed, the rust accumulated in pipes and other system surfaces, such as inside of the water tank, can be dislodged and become suspended in water causing discoloration, Mr. Scott continued. Mr. Scott indicated that the Authority's crews had flushed fire hydrants, but, this action, itself, could have contributed to the problem. The Authority's crews were doing all that could be reasonably done to resolve this problem, Mr. Scott noted.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott reported that one of the contractors at the Wyoming Mill Road bridge replacement construction site had struck a 1¼ inch diameter sanitary sewer force main serving the Wyoming United Methodist Church. Mr. Scott indicated that the force main had been repaired and was back in service.

Mr. Scott indicated that the Authority's construction crews had removed an outdated fire hydrant from Old North Road, in front of W.B. Simpson Elementary School before the replacement of curbing at Old North Road by DelDOT contractors.

Mr. Scott described the function of the Authority's regional sanitary sewer pump station next to Nellie Stoke's Elementary School. The nearly two-decade old Nellie Stoke's pump station, which received discharges from three (3) other sanitary sewer pump stations, was scheduled to be totally rebuild within the next six or seven months, Mr. Scott added.

Mr. Scott discussed the Authority's finances for the period. The current system balance was approximately \$174,000, and approximately \$35,000 in monthly commercial billings, Mr. Scott explained. Mr. Scott also indicated that past due advisory letters would be mailed on August 6, 2013, followed by service shut-offs on August 27, 2013, where unavoidable.

Ms. Torres indicated that she had received correspondence from a resident of Barclay Farms regarding brown water there, and asked for further explanation about the phenomenon. Mr. Scott discussed the historic sequence of construction of the various phases of Barclay Farms and speculated that the different vertical alignments of water mains at Barclay Farms - constructed at different times - could have resulted in dips in water mains where stagnant water might have accumulated and remained inaccessible by simple fire hydrant flushing. For this reason, Mr. Scott explained, water valves had been shut off to isolate the Barclay Farms water distribution system from the rest of the system and then directionally flushed to get rid of rusty brown water. Mr. Winchell asked whether installation of blow off valves at 2-inch diameter water main loops could remedy the situation. It was explained that there were no guarantees that blow off valves could have an impact on the problem and it would not be practical to blow off the 2-inch water main loops with respect to frequency of flushing. Other speculations on measures that might rectify the problem were also discussed. Mr. Scott indicated that the Authority's crews would continue to be vigilant toward curative measures to deal with this problem.

Engineering Report:

The Engineering Report was postponed to provide extra time for the presentation of the Authority's Draft 2013-2014 Fiscal Year Budget.

Presentation of the Authority's 2013-2014 Fiscal Year Budget:

Assisted by Mr. Tyler Luff, Mr. George Luff presented the 2013-2014 Fiscal Year Budget. Using overhead projection, Mr. Luff discussed the Draft Budget and explained the rationale for the development of same. Regarding the Draft Budget, Mr. Winchell noted that the Authority's Fiscal Year 2013-2014 budget would be made available to the Towns of Camden and Wyoming once it had been adopted by the Board. A Budget Workshop Session was scheduled for Tuesday, August 27, 2013, at 7:00 p.m. at the Authority's conference room for the purpose of discussion surrounding the Authority's Fiscal Year 2013-2014 Budget.

Legal Report:

Ms. Sherlock discussed her legal opinion which had been addressed to the Board for review by Board Members. In general, Ms. Sherlock explained that based on decisions of Delaware Supreme Court, Senate Bill 111 would not be considered legal. Ms. Sherlock cautioned that the Authority could be vulnerable to law suits contending discrimination on the bases of gender, race, etc. Ms. Sherlock noted that "just cause" would, in her opinion, continue to be essential for dismissing Board Members since the Authority's Board Members had defined and established terms during which the Board Members served.

Correspondence:

The receipt of a piece of correspondence from the Mayor and Council of the Town of Camden, dated August 8, 2013, announcing their opposition to "... any increases in sewer and water rates." was acknowledged by the Board.

Visitors' Comments:

Mrs. Rebecca Fahey indicated that she had discussed Barclay Farms' water distribution system with Mr. William Milliken of the Office of Drinking Water and questioned whether there were deficiencies in the development's water distribution system. There were no deficiencies of which the Authority had any knowledge with respect to the water distribution system at Barclay Farms. However, the matter would be further investigated and a report provided at the Authority's next Regular Meeting, if necessary.

Adjournment:

Motion: Ms. Torres made a motion to adjourn the Regular Meeting, seconded by Mr. Wood. Motion carried unanimously.

The Regular Meeting adjourned at 8:36 p.m. The next Regular Meeting will be held on September 10, 2013, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent