

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on November 13, 2012*

Authority Members present: Mr. Mark Dyer
Mr. Michael McFann
Mr. Michael Quinn
Ms. Tracy Torres
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Mary Sherlock. Esq., Authority Attorney

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on November 13, 2012. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Dyer. There were no items removed from the Consent Agenda.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the past two periods' Operation and Maintenance Report and discussed the same. Mr. Scott reported that the addition to the Authority's maintenance facilities at Brenda Lane had been completed. Mr. Scott noted that the 3,000 square-foot addition would provide adequate space for the storage of the Authority's maintenance assets.

Mr. Scott indicated that a fire hydrant at Wyoming Mill Road had been replaced by the Authority's crews following an automobile accident which had damaged the hydrant. An insurance claim had been filed with the vehicle owner's insurance provider and reimbursement was anticipated in the near future, Mr. Scott added.

Mr. Scott indicated that in the aftermath of hurricane Sandy in late October, one of the Authority's sanitary sewer pump stations had sustained minor electrical components' damages. The Authority's crews had provided bypass pumping during the repairs to the pump station, Mr. Scott added.

Mr. Scott reported that pavement patching had been in progress by the Authority's crews in preparation for the winter months. The pavement patches were necessary where repairs were made to underground utilities, Mr. Scott noted.

Maintenance & Operations Status (Superintendent Report, cont.):

It was noted that construction inspection and related activities had been in progress by the Authority's inspection staff at Wynsome Knoll, CR Plaza, CNB Bank, The Greens at Wyoming, and Cheddar's restaurant during the past two periods.

Mr. Scott indicated that the Authority's representatives had participated in an educational seminar sponsored by the Delaware Rural Water Association in Milford.

Mr. Scott explained that Delmarva Power had been erroneously billing the Town of Camden for electric services at the Tamarac sanitary sewer pump station since 2007. Once the error had been brought to the Authority's attention, Mr. Scott continued, the Authority had reimbursed the Town of Camden approximately \$4,600 for electric service billing which should have been sent to the Authority from the outset in 2007.

Engineering Report:

An audio visual report on the rehabilitation of the Authority's sanitary sewer system in the flood plain of Isaac's Branch was presented. Gharebaghi reported on the project's objectives, strategies and costs and discussed the work which had been performed by Abel Recon on the installation of cured in place pipe linings and structural rehabilitation of sewer manholes in the project area. Updated reports on the matter would be presented at the Authority's future Regular Meetings, as necessary, Gharebaghi added.

Legal Report:

Ms. Sherlock indicated that the Court's November 7, 2012, decision concerning FOIA had been provided to the Board Members. In this regard, Mr. Dyer indicated that there would be no discussion on the matter during the public meeting. The Board would first consider the legal matter and the Court's decision in an executive session, Mr. Dyer added.

Approval of the Consent Agenda:

Motion: Mr. McFann made a motion to approve the Consent Agenda, seconded by Ms. Torres. Motion carried unanimously.

Visitors' Comments:

In response to Mr. McFann's questions pertaining to the Tamarac Pump Station electric bills, Mr. Scott provided an explanation.

Adjournment:

The Regular Meeting was adjourned into an Executive Session at 7:59 p.m. for the discussion of legal matters.

Motion: Mr. Winchell made a motion to adjourn the Regular Meeting into an Executive Session, seconded by Mr. McFann. Motion carried unanimously.

The Regular Meeting was reconvened at 8:30 p.m. for the purpose of adjourning the Regular Meeting.

Motion: Mr. McFann made a motion to adjourn the Regular Meeting, seconded by Mr. Winchell. Motion carried unanimously.

The Regular Meeting adjourned at 8:31 p.m.

The next Regular Meeting will be held on December 11, 2012, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent