

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**  
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on May 8, 2012*

**Authority Members present:** Mr. Mark Dyer  
Mr. Michael McFann  
Mr. Michael Quinn  
Ms. Tracy Torres  
Mr. James Winchell

**Also in attendance representing  
the CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer  
Ms. Mary Sherlock, Esq., CWS&WA Attorney

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on May 8, 2012. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Dyer. There were no items removed from the Consent Agenda.

**Maintenance & Operations Status (Superintendent Report):**

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott talked about the Authority's finances at the midpoint of the current fiscal year. Mr. Scott noted that the projected revenues for water and sewer funds were at 51% and 50%, respectively, of the budgeted amounts, for the six months ended April 30, 2012, while expenses were 40% and 43%, respectively, of the projected expenditures for the same period. Mr. Scott also discussed the Authority's investments with Edward Jones.

Mr. Scott reported that about 490 late notices had been mailed to customers with delinquent accounts. There were eight houses which had been sold by the Kent County Sheriff's office, Mr. Scott added. Mr. Scott indicated that approximately \$58,000 of accounts receivables had aged for longer than 180 days. Mr. Scott explained that water service shut-offs (because of delinquent accounts) had been suspended during the winter months.

Mr. Scott reported that the Chapelcroft sanitary sewer system root cutting, flushing and video inspection, about which he had provided a report during the Authority's March 13, 2012, Regular Meeting, had been completed. Mr. Scott indicated that the video inspection had revealed substantial root infiltration into many sewer service laterals of the houses in Chapelcroft. Mr. Scott expressed concern about the homes that were experiencing sewer service lateral problems and the ones that were certain to follow suit in the near future.

### **Maintenance & Operations Status (Superintendent Report, cont.):**

After discussion concerning Chapelcroft the following was decided:

Motion: Mr. Winchell made a motion to have the Authority staff send letters to Chapelcroft homeowners inviting them to view the sewer system video inspection recordings of their sewer service laterals and to help the residents with the evaluation of their sewer service laterals, seconded by Ms. Torres. Motion carried unanimously.

### **Engineering Report:**

It was reported that at the commercial development of Camden Station, a CNB Bank Branch, a Dover Federal Credit Union sanitary sewer extension project, and a Cheddar's restaurant would soon commence construction toward the development of the vacant properties between Walmart Drive and Route 13.

Gharebaghi reported that evaluation of Abel Recon's proposal for the cured-in-place pipe lining and rehabilitation of the Authority's sanitary sewer system in the flood plain of Isaac's Branch was in progress and updated reports on the project's progress would be presented at future Regular Meetings.

The Authority's annual drinking water quality report, also known as Consumer Confidence Report (CCR), reporting on the quality of the Authority's water between January 1, 2011 and December 31, 2011, was anticipated to be completed and published in Delaware State News by June 30, 2012. Gharebaghi indicated that a Draft 2012 CCR would be presented, for the Board's consideration, at the Authority's next Regular Meeting, scheduled for June 12, 2012.

### **Legal Report:**

There were no legal reports.

### **Approval of the Consent Agenda:**

Motion: Mr. McFann made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

### **Visitors' Comments:**

Mr. Gene McFann applauded the Authority Board Members who had attended the Town of Camden's and the Town of Wyoming's Joint Workshop meeting on April 20, 2012. Mr. McFann indicated that proper notification about the meeting had not been provided and the public's comments had not been welcomed at the meeting. Mr. McFann also expressed compassion in reaction to the hostility he had observed the Authority's Board Members treated by some members of the Towns' Administrators.

**Visitors' Comments (cont.):**

The Honorable Mayor Edmanson of the Town of Camden indicated that the Town of Camden would be conducting the Town's business in the presence of the members of the public. However, the Mayor continued, the public would not be permitted to participate in the carrying out of the Town's business. Mayor Edmanson also expressed regret with respect to the harshness with which the Authority's Board Members had been greeted at the joint meeting of the two Towns.

**Adjournment:**

Motion: Mr. McFann made a motion to adjourn the Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Regular Meeting adjourned at 7:30 p.m.

The next Regular Meeting will be held on June 12, 2012, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.  
CWS&WA Superintendent